

## Minutes of IQAC General Meeting

Date: 18.11.2017

Venue: Sanstha Office

Time: 09.00 a.m.

### Members Present

Sr. No.	Member	Designation
1	Dr.Sudhir Tambe	Management Representative
2	Mr.Chandrakant Kadlag	Member
3	Mr.Tulshinath P. Bhor	Member
4	Mr.Laxmanrao Kute	Member
5	Mr.Baburao R. Gawande	Member
6	Dr.Ramhari K. Datir (Principal)	Chairperson
7	Dr.Vilas S. Kolhe	Coordinator
8	Mr.Shivaji D. Navale	Member
9	Dr.Shobha S. Borhade	Member
10	Dr.Laxman D. Ghaywat	Member
11	Mr.Pandurang B. Chaudhari	Member
12	Dr.Pramodini V. Kadam	Member
13	Dr.Hemlata A. Rathod	Member
14	Mrs.Swati S. Surve	Librarian
15	Dr.Pramod B. Khaire	Member
16	Mr.Ranjeetsinh Deshmukh	Alumni
17	Miss. Akshaya Ghule	Student Representative
18	Mr. Amol Shinde	Industrialist
19	Dr.Balasaheb D. Wagh	Member
20	Mr.Dinkar C. Pawar	Member
21	Dr.Shivaji D/ Bachchhav	Member
22	Dr.Vijaykant B. Bairagi	Member
23	Dr.Dilip V. Pokharkar	Member
24	Mr.Tulshiram S. Jadhav	Member

- 1) could not attend the meeting.

No.	Agenda	Minutes
1	Minutes of the previous meeting	Minutes of the previous meeting held on 18/08/2017 were read and approved.
2	<p>Strengthening students' support services.</p> <p>i) Poor students aid fund</p> <p>ii) Extra coaching for slow learners</p> <p>iii) Extra Inviting guest lectures</p> <p>iv) Conduct extra lecture and revision of syllabus</p> <p>v) Updation and computerization of library services</p> <p>vi) Reading room facility</p> <p>vii) Use of ICT in Teaching Learning</p> <p>viii) Gymnasium and sport facilities</p>	<ul style="list-style-type: none"> <li>❖ Prin.Dr.R.K.Datir suggested to create a fund for poor students at the institutional level which will be used as the scholarship to poor students. It was decided to contribute voluntarily by the faculty members of the management, alumni and others.</li> <li>❖ Dr.S.S.Borhade emphasized the need to introduce extra coaching, teaching for the slow learners.</li> <li>❖ It was recommend that each department should identify the students' who are slow/weak in learning and provided them with extra coaching as per the separate time-table.</li> <li>❖ Mr.L.D. Ghaywat proposed to invite guest lectures to orient the weaker students in select subject.</li> <li>❖ Mr.B.R.Gawande suggested to conduct extra lecture and revision of the syllabus taught.</li> <li>❖ Dr.Sudhir Tambe, Chairman S.B.V.P. Samaj reviewed the ongoing library services and strongly recommended the computerization of library issuing of the text and reference books. Journal, e-book and journals.</li> <li>❖ It was decided to extend reading room facility for advanced learner and students preparing for competitive exams.</li> <li>❖ Dr.Vilas Kolhe proposed the establishment of ICT and Language Laboratory and recommended the use of ICT in teaching-learning process. It was decided that each faculty should use the various sources of ICT and practice them in their teaching.</li> <li>❖ Mr.T.P. Bhor, Jt. Secretary and member Management proposed that indoor games and daily practice to carried out under the guidance of Physical Director. He also assured that all the infrastructure required will be provided by the</li> </ul>

	ix) Cultural Activities	<p>Institution.</p> <ul style="list-style-type: none"> <li>❖ Mr.C.B.Kadlag, the Secretary SBVP Samaj, suggested the effective functioning of co-curricular committees viz. Debating &amp; elocution, Art Circle, Lit. Association, Soft-skill and extra Mural students participation and performance must be increased.</li> </ul>
3	Faculty Development and Research	<ul style="list-style-type: none"> <li>❖ Dr.Vilas Kolhe proposed that the provision seed money for the promotion of research be made to develop research attitude M.Phil, Ph.D. etc.</li> <li>❖ It was decided that institution will make provision for seed money to undertake research in various fields. Faculties would be encouraged to participate in short term/long term refresher course and training program.</li> <li>❖ The institution would support financial assistance for organizing workshop, conferences conducting AAA, ISO.</li> <li>❖ Management would provide incentives to teachers and students for their outstanding achievement.</li> </ul>
4	Extension Activities	<ul style="list-style-type: none"> <li>❖ Prof.S.D. Navale suggested that the extension activities undertake by NSS/NCC units be strengthen.</li> </ul>
5	Matters arising at the time for meeting	<ul style="list-style-type: none"> <li>❖ Mr.G.N. Pansare (O.S.) suggested to conduct ICT based training program for non-teaching support staff.</li> <li>❖ It was decided to conduct workshop for non-teaching staff and department. The staff for training programme organized by S.P.P. University, DHE Pune and Government from time to time.</li> </ul>
3	Vote of thanks	<p>Dr.Vilas Kolhe, coordinator proposed the vote of thanks to all respected member of IQAC for their role in initiating the discussion and valuable suggestions in assuring quality sustaining. The meeting concluded with kind permission of Hon'ble Chairman.</p>

**Dr. Vilas S. Kolhe**  
Coordinator, IQAC