***PART ‘A’***

**YEAR OF PERFORMANCE APPRAISAL : \_**

**SECTION – A: GENERAL**

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| 1. | Name | **:** |  |
| 2. | Designation | **:** |  |
| 3. | Name of the Department / Centre | **:** |  |
| 4. | Communication Address | **:** |  |
| 5. | Email Telephone / Mobile number | **:** |  |
| 6. | YEAR OF PERFORMANCE APPRAISAL | **:** |  |

**SECTION - B:**

**CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. No.** | **Nature of Activity** | **Maximum Score** | | |
| **ESSENTIAL** | **Max. API Score**  **allotted**  **(AP/Asso.P/P)** | **Self-**  **appraisal**  **Score** | **Verified**  **API Score** |
| a. | Direct Teaching | 70/60/60 |  |  |
| b. | Examination duties  (question paper setting, Invigilation, evaluation of answer scripts) as per allotment | 20/20/10 |  |  |
| c. | Innovative Teaching – learning  methodologies, Up-dating of subject contents/courses, mentoring etc. | 10/15/20 |  |  |
| **Total of (I)** | | **100/95/90** |  |  |

a. Actual hours spent per academic year÷7.5 b. Actual hours spent per academic year÷7.5 c. Actual hours spent per academic year÷7.5

**Direct Teaching 16/14/14 hours per week include the Lectures/Tutorials/Practical’s/ Project**

**Supervision/ Field Work.**









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|  | Student related co-curricular, extension and field  based activities.  (i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.)  (ii) Other co-curricular activities (Cultural, Sports,  NSS, NCC etc.)  (iii) Extension and dissemination activities (public  /popular lectures/talks/seminars etc.) | 15 |  |  |
|  | Contribution to corporate life and management of the department and institution through participation  in academic and administrative committees and responsibilities.  i). Administrative responsibility (including as Dean / Principal / Chairperson / Convener / Teacher-in-  charge/similar other duties that require regular office hrs for its discharge)  (ii). Participation in Board of Studies, Academic and  Administrative Committees. | 15 |  |  |
|  | Professional Development activities (such as  participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, dissemination and general articles  and any other contribution) | 15 |  |  |
|  | |  |  |  |

 Actual hours spent per academic year÷10

 Actual hours spent per academic year÷10

 Actual hours spent per academic year÷10







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|  |  | Refereed Journals as  notified by the UGC  [Total Publications = N] | Refereed Journals as  notified by the UGC  [Total Publications = N] | 25 /  publication | N X 25  = |  |
| No. of Papers with impact  factor less than 1 [out of N  = N1 ] | No. of Papers with impact  factor less than 1[out of N  = N1] | 5 /  publication | N1 X 5  = |  |
| No. of Papers with impact  factor between 1 and < 2 [out of N = N2] | No. of Papers with impact  factor between 1 and 2 [out of N = N2] | 10 /  publication | N2 X 10  = |  |
| No. of Papers with impact  factor between 2 and < 5 [out of N = N3] | No. of Papers with impact  factor between 2 and 5 [out of N = N3] | 15 /  publication | N3 X 15  = |  |
| No. of Papers with impact  factor between 5 and < 10 [out of N = N4] | No. of Papers with impact  factor between 5 and 10 [out of N = N4] | 20 /  publication | N4 X 20  = |  |
| No. of Papers with impact  factor above 10 [out of N =  N5] | No. of Papers with impact  factor above 10 [out of N  = N5] | 25 /  publication | N5 X 25  = |  |
| Other Reputed Journals  as notified by the UGC  [No. of papers = N6] | Other Reputed Journals  as notified by the UGC  [No. of papers = N6] | 10 /  Publication | N6 X 10  = |  |
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|  |  | Text/Reference, Books published by international Publishers, with ISBN/ISSN number as approved by the University and posted on its website  No. of single author book(s) = M1 | Text/Reference, Books published by international Publishers, with ISBN/ISSN number as approved by the University and posted on its website  No. of sole author book(s)  = M1 | 30 /single  Author book | M1 X 30  = |  |
| Subject Books, published by National level publishers, with ISBN/ISSN number or State /Central Govt. Publications as approved by the University and posted on its website.  No. of single author book(s) = M2 | Subject Books, published by National level publishers, with ISBN/ISSN number or State /Central Govt. Publications as approved by the University and posted on its website.  No. of single author book(s) = M2 | 20 /single  Author book | M2 X 20  = |  |
| Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website.  No. of single author book(s) = M3 | Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website.  No. of single author book(s) = M3 | 15 /single  Author book | M3 X 15  = |  |
| Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website.  [ No. of chapter(s) =  M4 /M5 ] | Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website.  [ No. of chapter(s) =  M4 /M5 ] | International  10 /Chapter  International  10 /Chapter | M4 X 10  =  M5 X 5  = |  |
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| III (C)  (i) | Sponsored  Projects | (a) Major Projects with  grants above Rs. 30 lakhs  [ No. of S. Project(s) = P1 ] | Major Projects with grants  above Rs. 5 lakhs  [ No. of S. Project(s) = P1  ] | 20 / Project | P1 X 20  = |  |
|  |  | (b) Major Projects with  grants above Rs. 5 lakhs up to 30 lakhs  [ No. of S. Project(s) = P2 ] | Major Projects with  minimum of Rs. 3 lakhs up to Rs. 5 lakhs  [ No. of S. Project(s) = P2  ] | 15 / Project | P2 X 15  = |  |
|  |  | (c) Minor Projects with  grants above Rs. 1 lakh up to Rs. 5 lakhs  [ No. of S. Project(s) = P3 ] | Minor Projects with grants  above Rs. 1 lakh up to  Rs. 3 lakhs  [ No. of S. Project(s)= P3 ] | 10 / Project | P3 X 10  = |  |
| III(C)  (ii) | Consultancy  Projects | Amount mobilized with  minimum of Rs.10 lakhs  [ No. of C. Projects=R ] | Amount mobilized with  minimum of Rs.2 lakhs  [ No. of C. Projects =R ] | 10 per every  Rs.10 lakhs and  Rs. 2 lakhs  Respectively | R X 10  = |  |
| III (C)  (iv) | Projects  Outcome / Outputs | Patent/Technology  transfer/ Product/Process  [ a) No. of international level output = O1  b) No. of national level  output = O2 ] | Major Policy document  prepared for  [a) international  bodies like WHO/UNO/ UNESCO/UNICEFetc. Central / State Govt./ Local Bodies  [ a) No./International bodies = O1 [b)No./Central Government = O2 ] [c) No./State Government = O3 ] [d) No./Local  bodies = O4 ] | (O1)30/ international level;  (O2)20/ national level/central Govt. (O3)10/ State Govt. (O4) 5/  Local bodies | O1 X 30  =  O2 X 20  =  O3 X 10  =  O4 X 5  = |  |
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| III (D)  (i) | M. Phil. | Degree awarded  No. of Candidates = D1 ] | Degree awarded  No.of Candidates = D1 ] | | 5/candidate | | D1X 5  = |  |
| III (D)  (ii) | Ph.D. | [ a) Degree awarded -  No. of Candidates = D2 b) Thesis submitted - No. of Candidates = D3 ] | [ a) Degree awarded -  No. of Candidates = D2 b) Thesis submitted - No. of Candidates = D3 ] | | 15/candidate  10/candidate | | D2 X15  =  D3 X10  = |  |
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| III  (E) (i) | Fellowships/  Awards) | International  Award/Fellowship from  academic bodies | International Award /  Fellowship from  academic bodies/  associations | 15 each  Award/Fello | | T1 X 15  = | |  |

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|  |  | [ No. of Award/Fellowship  =T1] | | [ No. of Award/Fellowship  = T1] | wship |  |  |
| National  Award/Fellowship  from academic bodies  [ No. of  Award/Fellowship =T2] | | National award/ Fellowship from  Academic bodies/  associations  [ No. of Award/Fellowship  =T2] | 10 each Award/Fello wship | T2 X 10  = |  |
|  |  | State/University level  Award  from academic bodies  [ No. of Award =T3] | | State/University level  Award from  academic bodies/associations  [ No. of Award/Fellowship  =T3] | 5 each award | T3 X 10  = |  |
| III  (E) (ii) | Invited lectures /  papers | International  [No. of Lectures=C1  No. of Papers=C2 ] | | International  [No. of Lectures=C1  No. of Papers=C2 ] | 7/5 each | C1 X 7  =  C2 X 5  = |  |
| National  [No. of Lectures=C1  No. of Papers=C2 ] | | National  [No. of Lectures=C1  No. of Papers=C2 ] | 5/3 each | C1 X 5  =  C2 X 3  = |  |
| State/University level  [No. of Lectures=C1  No. of Papers=C2 ] | | State/University level  [No. of Lectures=C1  No. of Papers=C2 ] | 3/2 each | C1 X 3  =  C2 X 2  = |  |
|  | | | | | |  |  |
|  |  | | 10 per module | |  | | |

































(Adverse remarks as well as remarks of appreciation of any outstanding work shall be brought to the notice of the person concerned by the Vice-Chancellor/Principal or Head of the University Department with a view to make improvement in the work, by the person concerned.)































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| Teaching |  |  |  |  |  |  |
| Extension |  |  |  |  |  |  |
| Research |  |  |  |  |  |  |
| Administration |  |  |  |  |  |  |











































