**Department of English**

**Plan of Action- 2021-22**

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| **Sr. No** | **Name of the Activity** | **Month/Duration** | **Name of the Teacher in charge** |
| 1 | Meeting of the members of Dept of English I | 16 June2021 | Dr. Vilas Kolhe |
| 2 | Admission process | June - July | Dr. Vilas KolheDr. SY BrahmaneMr. MM Jorvekar |
| 3 | Aptitude Test in English Language & Literature | July 2021 | Dr. Vilas Kolhe |
| 4 | Comprehension Test in English prose and poetry | July 2021 | Dr. SY BrahmaneMr. MM. Jorvekar |
| 5 | i) Open Book Testii) Identifying Slow/  Advanced Learnersiii) Extra Coaching for  Weaker students | August 2021 | Dr. Vilas KolheDr. SY.BrahmaneMr. MM.Jorvekar |
| 6 | Group Discussion | August 2021 | Dr. Vilas KolheDr. SY BrahmaneMr. MM Jorvekar |
| 7 | Meeting of the members of Dept of English | 20 August 2021 | Dr. Vilas Kolhe |
| 8 | Add on course in Written and Spoken Business Communication in English Language | September 2021 | Dr. Vilas KolheDr. SY BrahmaneMr. MM Jorvekar |
| 9 | Student’s Seminar-Paper Presentation/ Reading (SY/TYBA English Spl.) | September 2021 | Dr. Vilas KolheDr. SY BrahmaneMr. MM Jorvekar |
| 10 | Mid- Semester Examination | September 2021 | Dr. Vilas KolheDr. SY BrahmaneMr. MM Jorvekar |
| 11 | Feedback from stakeholders | September 2021 | Dr. Vilas KolheDr. SY BrahmaneMr. MM Jorvekar |
| 12 | Projects on Language and Literature | October 2021 | Dr. Vilas KolheDr. SY BrahmaneMr. MM Jorvekar |
| 13 | Remedial Teaching / Extra Coaching for Repeater students | October 2021 | Dr. Vilas KolheDr. SY BrahmaneMr. MM Jorvekar |
| 14 | Meeting of the Faculties-II |  Oct-2021 | Dr. Vilas Kolhe |
| 15 | Alumni/Parent’s Meet |  Oct-2021 | Dr. Vilas Kolhe |
| 16 | Commencement of Semester Examination | Oct.2021 |  |
|  | **TERM II** |  |  |
| 17 | Meeting of the Faculties-III | Nov-2021 | Dr.Vilas Kolhe |
| 18 | Webinar on ‘ The Role of Digital Media in Learning Language and Literature’ | Nov-2021 | Dr.Vilas Kolhe |
| 19 | Essay/ Paper Writing |  November 2021 | Dr. Vilas KolheDr. SY BrahmaneMr. MM Jorvekar |
| 20 | Poetry Reading/ Story Telling | November 2021 | Dr. Vilas KolheDr. SY BrahmaneMr. MM Jorvekar |
| 21 | Remedial Teaching in English Grammar-SY/TYBA Comp. Eng Students | Nov/Dec2021 | Dr. Vilas KolheDr. SY BrahmaneMr. MM Jorvekar |
| 22 | Guest Lectures by Renowned Professors for the SY/TY Students | Jan-2022 | Dr. Vilas Kolhe |
| 23 | Participation in Annual Sports / Cultural Fest. | Jan-2022 | Dr. Vilas KolheDr. SY BrahmaneMr. MM Jorvekar |
| 24 | Group Discussion | Jan-Feb2022 | Dr. Vilas KolheDr. SY BrahmaneMr. MM Jorvekar |
| 25 | Participation in Soft Skills Development Programme | Jan-Feb2022 |  Dr. Vilas KolheDr. SY BrahmaneMr. MM Jorvekar |
|  | Mid Semester Examination | February 2022 |  |
| 26 | Preparation / Submission of Departmental Input to IQAC | Feb. 2022 | Dr. Vilas Kolhe |
| 26 | Meeting of the Faculty for Review of the Syllabus Completion | Feb-2022 | Dr. Vilas Kolhe |
| 27 | Commencement of Semester Examination | March 2022 |  ---- |

Members of the Department of English are hereby directed to conduct all activities mentioned in the Plan of Action for the Academic Year2021-22 and submit the report of the same along with essential documents to the Undersigned.

 Dr. Vilas Kolhe

 Head, Dept of English

Encl- A Copy of the Plan of Action2021-22