**Department of English**

**Plan of Action- 2021-22**

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| **Sr. No** | **Name of the Activity** | | **Month/Duration** | **Name of the Teacher in charge** | | |
| 1 | Meeting of the members of Dept of English I | | 16 June2021 | Dr. Vilas Kolhe | | |
| 2 | Admission process | | June - July | Dr. Vilas Kolhe  Dr. SY Brahmane  Mr. MM Jorvekar | | |
| 3 | Aptitude Test in English Language & Literature | | July 2021 | Dr. Vilas Kolhe | | |
| 4 | Comprehension Test in English prose and poetry | | July 2021 | Dr. SY Brahmane  Mr. MM. Jorvekar | | |
| 5 | i) Open Book Test  ii) Identifying Slow/  Advanced Learners  iii) Extra Coaching for  Weaker students | | August 2021 | Dr. Vilas Kolhe  Dr. SY.Brahmane  Mr. MM.Jorvekar | | |
| 6 | Group Discussion | | August 2021 | Dr. Vilas Kolhe  Dr. SY Brahmane  Mr. MM Jorvekar | | |
| 7 | Meeting of the members of Dept of English | | 20 August 2021 | Dr. Vilas Kolhe | | |
| 8 | Add on course in Written and Spoken Business Communication in English Language | | September 2021 | Dr. Vilas Kolhe  Dr. SY Brahmane  Mr. MM Jorvekar | | |
| 9 | Student’s Seminar-  Paper Presentation/ Reading (SY/TYBA English Spl.) | | September 2021 | Dr. Vilas Kolhe  Dr. SY Brahmane  Mr. MM Jorvekar | | |
| 10 | Mid- Semester Examination | | September 2021 | Dr. Vilas Kolhe  Dr. SY Brahmane  Mr. MM Jorvekar | | |
| 11 | Feedback from stakeholders | | September 2021 | Dr. Vilas Kolhe  Dr. SY Brahmane  Mr. MM Jorvekar | | |
| 12 | Projects on Language and Literature | | October 2021 | Dr. Vilas Kolhe  Dr. SY Brahmane  Mr. MM Jorvekar | | |
| 13 | Remedial Teaching / Extra Coaching for Repeater students | | October 2021 | Dr. Vilas Kolhe  Dr. SY Brahmane  Mr. MM Jorvekar | | |
| 14 | Meeting of the Faculties-II | | Oct-2021 | Dr. Vilas Kolhe | | |
| 15 | Alumni/Parent’s Meet | | Oct-2021 | Dr. Vilas Kolhe | | |
| 16 | Commencement of Semester Examination | | Oct.2021 |  | | |
|  | **TERM II** | |  |  | | |
| 17 | Meeting of the Faculties-III | | Nov-2021 | Dr.Vilas Kolhe | | |
| 18 | Webinar on ‘ The Role of Digital Media in Learning Language and Literature’ | | Nov-2021 | Dr.Vilas Kolhe | | |
| 19 | Essay/ Paper Writing | | November 2021 | Dr. Vilas Kolhe  Dr. SY Brahmane  Mr. MM Jorvekar | | |
| 20 | Poetry Reading/ Story Telling | | November 2021 | Dr. Vilas Kolhe  Dr. SY Brahmane  Mr. MM Jorvekar | | |
| 21 | Remedial Teaching in English Grammar-SY/TYBA Comp. Eng Students | | Nov/Dec2021 | Dr. Vilas Kolhe  Dr. SY Brahmane  Mr. MM Jorvekar | | |
| 22 | Guest Lectures by Renowned Professors for the SY/TY Students | | Jan-2022 | Dr. Vilas Kolhe | | |
| 23 | Participation in Annual Sports / Cultural Fest. | | Jan-2022 | Dr. Vilas Kolhe  Dr. SY Brahmane  Mr. MM Jorvekar | | |
| 24 | Group Discussion | | Jan-Feb2022 | Dr. Vilas Kolhe  Dr. SY Brahmane  Mr. MM Jorvekar | | |
| 25 | Participation in Soft Skills Development Programme | | Jan-Feb2022 | Dr. Vilas Kolhe  Dr. SY Brahmane  Mr. MM Jorvekar | | |
|  | Mid Semester Examination | | February 2022 |  | | |
| 26 | Preparation / Submission of Departmental Input to IQAC | Feb. 2022 | | | Dr. Vilas Kolhe | |
| 26 | Meeting of the Faculty for Review of the Syllabus Completion | Feb-2022 | | | Dr. Vilas Kolhe |
| 27 | Commencement of Semester Examination | March 2022 | | | ---- |

Members of the Department of English are hereby directed to conduct all activities mentioned in the Plan of Action for the Academic Year2021-22 and submit the report of the same along with essential documents to the Undersigned.

Dr. Vilas Kolhe

Head, Dept of English

Encl- A Copy of the Plan of Action2021-22