**Department of English**

**Plan of Action-2020-21**

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| **Sr.No** | **Name of the Activity** | | **Month/Duration** | **Name of the Teacher in charge** | | |
| 1 | Meeting of the members of Dept of English | | 20 June2020 | Dr.Vilas Kolhe | | |
| 2 | Aptitude Test in English Language & Literature | | July 2020 | Dr.Vilas Kolhe | | |
| 3 | Comprehension Test in English prose and poetry | | July 2020 | Mr.SY.Brahmane  Mr.MM.Jorvekar  Y B Patil | | |
| 4 | Open Book Test | | August 2020 | Dr.Vilas Kolhe  Mr.SY.Brahmane  Mr.MM.Jorvekar  Y B Patil | | |
| 5 | Paper Presentation/ Reading(SY/TYBA English spl.) | | August 2020 | Dr.Vilas Kolhe  Mr.SY.Brahmane  Mr.MM.Jorvekar  Y B Patil | | |
| 6 | Add on course in Written and Spoken Business Communication in English Language | | August 2020 | Mr.MM.Jorvekar Dr.Vilas Kolhe  Mr.SY.Brahmane  Y B Patil | | |
| 6 | Essay/Articles Writing | | Sept-2020 | Mr.SY.Brahmane  Y B Patil | | |
| 7 | Add on course in Written and Spoken Business Communication in English Language | | Sept- 2020 | Dr.Vilas Kolhe  Mr.SY.Brahmane  Mr.MM.Jorvekar  Y B Patil | | |
| 8 | Poetry Reading/ Story Telling | | Oct-2020 | Dr.Vilas Kolhe  Y B Patil | | |
|  | Meeting of the Faculties-II | | Oct-2020 | Dr.Vilas Kolhe | | |
|  |  | | **Term-II** |  | | |
| 9 | Meeting of the Faculties-III | | Nov-2020 | Dr.Vilas Kolhe | | |
| 10 | Remedial Teaching in English Grammar-SY/TYBA Comp.Eng Students | | Nov/Dec2020 | Mr.SY.Brahmane  Mr.MM.Jorvekar | | |
| 11 | Guest Lectures by Renowned Professors for the SY/TY Students | | Jan-2021 | Dr.Vilas Kolhe | | |
| 12 | Study Tour | | Jan-2021 | Dr.Vilas Kolhe | | |
| 13 | Group Discussion | | Jan-Feb2021 | Dr.Vilas Kolhe  Mr.SY.Brahmane  Mr.MM.Jorvekar  Miss Patil Y B | | |
| 14 | Soft Skills development programme | | Jan-Feb2021 | Mr.SY.Brahmane  Miss. Patil Y B | | |
| 15 | Open Book Test | Feb-2021 | | | Dr.Vilas Kolhe  Mr.SY.Brahmane  Mr.MM.Jorvekar  Miss. Patil Y.B. | |
| 16 | Meeting of the Faculty for Review of the Syllabus Completion | Feb-2021 | | | Dr.Vilas Kolhe |

**NOTICE**

Members of the Department of English are hereby directed to conduct all activities mentioned in the Plan of Action for the Academic Year2020-21 and submit the report of the same along with essential documents to the Undersigned.

Dr. Vilas Kolhe,

Head, Dept of English

Encl- A Copy of the Plan of Action2018-19