

S.P.Pune University  
S.B.V.P. Samaja's  
Sahakar Maharshi Bhausaheb Santuji Thorat College of Arts, Science and  
Commerce, Sangamner, Dist – A'Nagar (MS)

**Department of Botany**

**Action Plan Academic Year- 2015- 16**

Sr. No.	Month	Probable Dates	Plan of work
01	June	16 June	- Admission process - Departmental meeting (Annual planning)
02	July	1-7- July	Dept. meeting - (Work load distribution Syllabus Planning of dept. activities)
		10-12 July.	College Campus plantation Aptitude test for Adv. And Slow Learners
03	Aug.	1 – 5 Aug.	F.Y/ S.Y.BSc. – Short excursion to NIC
		10-15 Aug.	T.Y.BSc. – Short excursion to nearer natural spot.
		20 – 25 Aug.	Dept. Test –No. 1 (F.Y./S.Y./ T.Y.BSc)
04	Sept.	1 – 4 Sept.	Dept. meeting – (planning of unit test exam.)
		10 – 15 Sept.	F.Y.BSc. – Visit to Agricultural Institute /University.
		15 – 20 Sept.	T.Y.BSc. Class seminars Botany Students Workshop
		20 – 22 Sept.	Guest Lectures (QIP)
		22 – 23 Sept.	University exam. (Test 20 marks)
05	Oct.	1 – 5 Oct.	Dept. meeting – (syllabus review, practical review Planning of extra lectures etc.)
		21 Oct.	Diwali vacation started.
06	Nov.	10 – 20 Nov.	College Terminal Exams.
		20 – 25 Nov.	Dept. meeting (second term planning, syllabus)
		25 – 31 Nov.	S.Y.B.Sc. & T.Y.BSc. – Visit to farm.

07	Dec.	5 – 10 Dec.	S.Y.B.Sc – Visit to Biofertilizer / Mushroom cultivation unit./ Farm visit of High tech Agriculture
		10 – 15 Dec.	Dept. test exam – 2 (F.Y. /S.Y. /T.Y. B.Sc.)
08	Jan	1 – 3 Jan.	Dept. meeting (study tour planning for herbarium)
		5 – 10 Jan.	Students activities – Flower show.Rangoli,
		15 – 20 Jan.	Nature club activity – guest lecture.
09	Feb	1 – 5 Feb.	T.Y.BSc – Farm visit-Pomoculture Farm
		12 – 15 Feb.	S.Y. /T.Y. B.Sc. – Herbarium collection & Visit to wild life sanctuary.
		20 - 22 Feb.	S.Y.BSc. – Uni. Exam (10 – Marks) T.Y. BSc. – Long tour
		28 - Feb.	National science day celebration
10	March.	1 – 5 March	Dept. meeting, Dept. submission, journal certification, annual practical exam. Preparation etc.
		15 – 20 March.	University Practical exams.
		22- 30– March.	University exam starting
11	April	1 – 30 April	Dept. meeting for future plan-AY-2015-16 University exam. work
		30 - April	Summer Vacation starting.



Head Department of Botany