



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

##### 1.Name of the Institution

S.B.V.P.SAMAJ'S, SAHAKAR MAHARSHI  
BHAUSAHEB SANTUJI THORAT COLLEGE  
OF ARTS, SCIENCE AND COMMERCE,  
SANGAMNER

- Name of the Head of the institution Dr.Dinanath Deoram Patil
- Designation Principal
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 02425226076
- Mobile no 9420638003
- Registered e-mail smbstcollege@gmail.com
- Alternate e-mail iqacsmbst@gmail.com
- Address NEAR SANGAMNER NAGARPALIKA WATER TANK, PUNE-NASHIK HIGHWAY, SANGAMNER, DIST AHMEDNAGAR 422605
- City/Town Sangamner
- State/UT Maharashtra
- Pin Code 422605

##### 2.Institutional status

- Affiliated /Constituent Affiliated
- Type of Institution Co-education

- Location **Rural**
- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Savitribai Phule Pune University**
- Name of the IQAC Coordinator **Mr. Laxman Dasharath Ghaywat**
- Phone No. **02425226176**
- Alternate phone No.
- Mobile **9822814931**
- IQAC e-mail address **iqacsmbst@gmail.com**
- Alternate Email address **sachinkolhe04@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)**

[https://www.smbstcollege.com/uploads/aqar/62873b68a7fa8\\_aqar\\_report.pdf](https://www.smbstcollege.com/uploads/aqar/62873b68a7fa8_aqar_report.pdf)

**4.Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://www.smbstcollege.com/uploads/download/Academic\\_Calender\\_2020-21.pdf](https://www.smbstcollege.com/uploads/download/Academic_Calender_2020-21.pdf)

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>70.55</b>	<b>2004</b>	<b>16/02/2004</b>	<b>15/02/2009</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.57</b>	<b>2013</b>	<b>25/10/2013</b>	<b>24/10/2018</b>
<b>Cycle 3</b>	<b>B</b>	<b>2.45</b>	<b>2021</b>	<b>23/02/2021</b>	<b>22/02/2026</b>

**6.Date of Establishment of IQAC**

**21/06/2005**

**7.Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. All the staff are encouraged to attend seminars, workshops, conferences etc. so faculty attended state level, national level workshops, conferences and seminars during this academic year. 2. Improved the Graduation Results and Enhanced employability by implementing personality development programs, value added certificate courses and pre placement training program for the students, more avenues for students to engage in community services AND Sensitizing students to ecological and environmental issues. 3. Upgraded Library by subscription to E Journals, E Books, E Learning for Self Learning. 4. Publication of Journals in international standards and Seminars, conferences and invited talks arranged for students and Faculty members and also conduction of Faculty development programme every year. 5. The IQAC also engages itself in gathering relevant feedback from students, guardians of students and other stakeholders so that all perspectives are taken into account

to ensure smooth functioning of the system. Moreover the IQAC arranges regular parent-teacher meets so that righteous grievances related to specific problems are addressed to ensure satisfactory resolution of such and the consequent, unperturbed continuation of academic activities.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p>Examination, Evaluations and feedbacks</p>	<ul style="list-style-type: none"> <li>• Implemented reforms in conducting University College Exams.</li> <li>• Monitoring environmental project and exam.</li> <li>• Implemented Central Assessment Programme.</li> <li>• Conducted Teachers' evaluation by Students.</li> <li>• Collected feedback from parents and alumni analyze and anticipated the feedback.</li> </ul>
<p>Curricular and co-curricular activities</p>	<ul style="list-style-type: none"> <li>• Organised International/National/ State Level workshops, seminars and conferences.</li> <li>• Implemented quality improvement programme.</li> <li>• Publication of college annual magazine "Antarang"</li> <li>• Implemented social activities such as Jal Dindi, Voters' Awareness, Environmental Awareness, Tree Plantation, Samarth Bharat Abhiyan, Swachhata Abhiyan, observance of International Yoga Day, National Integration Day etc.</li> <li>• Organized research competitions like Avishkar workshop.</li> </ul>
<p>Academic and Research activities</p>	<ul style="list-style-type: none"> <li>• Use of ICT and new techniques in teaching, learning are implemented effectively.</li> <li>• Implementation of Monthly Teaching plan monthly syllabus completion report.</li> <li>• Implementation of remedial</li> </ul>

	<p>teaching for slow learners. • Encouraged faculty members to undertake minor and major research projects assisted by UGC and BCUD. At the beginning planed and formed Academic Calendar for the academic year.</p>
Preparation for Assessment & Reaccreditation	<p>• Completed AAA Audit. • Completed ISO &amp; Green Audit • Submitted SSR</p>
Admission Process ( May-June 2020 )	<p>• Preparation of college prospectus. • Online admission process management. • Display of Merit List. • Monitoring timetable workload and classrooms allocation. • Generation and collection of caste and gender wise data of students enrolled</p>

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
Local Management Committee	13/11/2021

**14. Whether institutional data submitted to AISHE**

**Part A**

**Data of the Institution**

<b>1.Name of the Institution</b>	S.B.V.P.SAMAJ'S, SAHAKAR MAHARSHI BHAUSAHEB SANTUJI THORAT COLLEGE OF ARTS, SCIENCE AND COMMERCE, SANGAMNER
• Name of the Head of the institution	Dr.Dinanath Deoram Patil
• Designation	Principal
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• Location	Rural
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• Name of the Affiliating University	Savitribai Phule Pune University
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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.smbstcollege.com/uploads/download/Academic_Calender_2020-21.pdf">https://www.smbstcollege.com/uploads/download/Academic_Calender_2020-21.pdf</a>

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<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
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<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
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<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. All the staff are encouraged to attend seminars, workshops, conferences etc. so faculty attended state level, national level workshops, conferences and seminars during this academic year. 2. Improved the Graduation Results and Enhanced employability by implementing personality development programs, value added certificate courses and pre placement training program for the students, more avenues for students to engage in community services AND Sensitizing students to ecological and environmental issues. 3. Upgraded Library by subscription to E Journals, E Books, E Learning for Self Learning. 4. Publication of Journals in international standards and Seminars, conferences and invited talks arranged for students and Faculty members and also conduction of Faculty development programme every year. 5. The IQAC also engages itself in gathering relevant feedback from students, guardians of students and other stakeholders so that all perspectives are taken into account to ensure smooth functioning of the system. Moreover the IQAC arranges regular parent-teacher meets so that righteous grievances related to specific problems are addressed to ensure satisfactory resolution of such and the consequent, unperturbed continuation of academic activities.</p>		



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	planned and formed Academic Calendar for the academic year.
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<b>13.Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Local Management Committee	13/11/2021
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-21	31/01/2022
<b>15.Multidisciplinary / interdisciplinary</b>	
<b>16.Academic bank of credits (ABC):</b>	
<b>17.Skill development:</b>	
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

**20.Distance education/online education:**

**Extended Profile**

**1.Programme**

1.1	25
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	No File Uploaded

**2.Student**

2.1	2992
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	1616
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	587
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1	79
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	104
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	43
Total number of Classrooms and Seminar halls	
4.2	11891879.68
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	229
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

SMBST College of Arts, Science and Commerce, Sangamner is affiliated to SavitribaiPhule Pune University, Pune. The Board of Studies of the University designs and revises curriculum. The Institution implements it as per the university directives. The Institution ensures effective curriculum delivery through a well-planned and documented process. The IQAC prepares the academic calendar for the college. At an Institutional level, the Heads of the respective Departments and the faculty implement it. The institution encourages the student to participate in various academic and curriculum activities. At the beginning of the

academic year an academic calendar, including internal examinations, assignments, and extra co-curricular activities, is prepared and circulated to departments for effective implementation of the curriculum. The institution is aware of the fact that the effective implementation of the curriculum involves two things: Effective teaching learning process ii) completion of syllabi in the time. Therefore, at the beginning of the academic year, the Principal and IQAC convene meeting with all the HODs and discusses about the implementation of the curriculum.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being a constituent college of the Savitribai Phule Pune University, Pune. SMBST College of Arts, Science and Commerce, Sangamner follows the Academic Calendar issued by the University at the beginning of the academic year. It clearly delineates a schedule for teaching, examination, semester break and vacations, that is strictly followed by the college to ensure smooth and efficient functioning of its teaching and administrative processes. Within the same framework, the college also prepares its own calendar of events and activities before the commencement of the Academic Session and the same is communicated to all. For transparency of functioning, both the University and the college academic calendars are placed on the college website. All the aforementioned information is reinforced during the collegiate and departmental orientation of new students at the beginning of academic session. The Principal also conducts meetings with the Teacher-in-charge(s), faculty from individual Departments, and entire Staff including non-teaching to ensure smooth implementation of the activities as scheduled. For the purpose of conducting Continuous Internal Evaluation, teachers prepare their schedule of teaching, class tests and assignments in accordance with their allotted time table keeping the academic calendar and planned co-curricular activities of the college in mind.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University** **A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

23

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data**

**requirement for year: (As per Data Template)**

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	No File Uploaded

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

68

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Environment and Sustainability:**

- The NSS and NCC Units of our institution impart environmental awareness by undertaking Tree Plantation, River Cleaning, Swachhata Abhiyan, Cycle Expedition, Blood Donation, Voters' Awareness Program, Hand Wash Abhiyan, Vaccination Program, Youth festival, AIDS awareness program, national education day etc .
- The Institution observes No Vehicle Day and , and Banning the use of plastic on and off the campus
- The Institution has established system for waste-water, e-waste and solid waste management.
- The Institution has installed solar power panel, solar street lights, LED bulbs to save the energy and protect environment.
- The Institution has conducted green audit and energy audit by external agency.

### Gender Sensitivity:

- The Institution organizes a numbers of gender sensitivity programs on Women Empowerment, Health and Hygiene, Nirbhaya Kanya Abhiyan, Yoga and Physical Fitness Training.
- The institution, with the support of Board of Students' Development, SPPU, organizes workshops, seminars, guest lectures on gender sensitivity.
- Human Values and Professional Ethics:
- The NSS and NCC units of our Institution undertakes extension activities for imparting value education including national integration, communal harmony, equality, patriotism, hard work. etc.
- Department of Commerce, BBA, M.Sc. in Drug Chemistry conduct an activities for imparting professional ethics.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>



### 1.3.3 - Number of students undertaking project work/field work/ internships

609

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
Students  
Teachers  
Employers  
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of students admitted during the year

2992

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1616

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In the academic year 2020-2021, the world was facing the COVID-19 pandemic situation across the Globe. It was difficult for educational institute to provide 100% offline education. The institute adopt online teaching learning method through online platform using Google Meet, Zoom etc. The links were shared on students what's app groups. In offline Teaching Learning method, In spite of this, the institute had conducted tests ,online classroom problem sessions difficulty solving sessions to overcome the problem. Following criteria were adopted to identify slow and advanced learners.

1) The students who scored marks less than 40% were termed as slow learners.

2) The students who scored marks more than 80% were termed as advanced learners.

Some students needs more repetitions of concepts solving more examples which leads them to academic success. Not only to uplift

the students in their academic performance but also to make them mentally strong and stable, the teachers had provided motivational talks time to time through the online teaching learning lectures. Extra lectures were arranged to solve the queries about the syllabus related Topics.

A lot of personal level interaction between students and mentor teacher motivates both the advance and slow learner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2992	98

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Field visits, industrial visits are arranged for B.B.A. and B.Com students to get the practical knowledge and the management skills. The social science departments such as History, Geography also organize field visits and environmental study tours.

### Participative learning:

To nurture the skills about the participation in various programs to develop stage daring, communication skills various departments arrange group discussions, student seminars, projects, poster presentation, debate competitions, exhibitions, reading club, survey and industrial training program.

Language departments arrange debate and elocution competitions, essay writing, review writing and reading club for the students.

PG students, under the choice based credit system, have to do power point presentations and participate in classroom seminars and workshops conducted by the departments.

NSS and NCC units have undertaken numbers of regular activities and camps for inculcating moral and social values among the students.

#### Problem solving Methodologies:

The students from Computer Science, B.B.A., B.B.A.(C.A.) participated in numbers of techno fests, organized by other institutes which helps them in troubleshooting and problem solving.

To promote e-learning, for computer science students spoken tutorials certification course conducted by MHRD Government of India and IIT Mumbai is implemented. Students are encouraged to solve Mathematical and Statistical problems on blackboard in classroom.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT enabled learning environment of the institution is conducive to developing creative and critical thinking as well as scientific temper among the students. Faculty is provided with the requisite facilities for preparation of computer aided teaching - learning material. Both faculty and students have access to the following modern teaching aids:

The online teaching -learning facility was very much in place with the support of a renowned online platform.

The platform has been put to extensive use during the pandemic times when distant teaching-learning became the only mode of communication between the teachers and the students. Regular classes are taken through this on-line platform according to a

fixed routine set by the institution.

Classes are accessible 24X7 as recorded material in the LMS reaching out to the students beyond the regular teaching hours Adequate number of high end interactive projectors and computers for use in seminars and lectures.

Computer Labs, Language Lab and Audio-Visual room Interactive smart boards High end personal laptops for faculty A well-equipped open access computerized library with internet facility is available for faculty and students. E-resources are available through national networks.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

79

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

104

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

1105

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has initiated continuous internal evaluation in accordance with the norms and guidelines of S. P. Pune University, Pune. The College Examination Officer (CEO) is appointed as per the rules and regulations laid down by S.P.Pune University, Pune. Every academic year, the chairman of timetable committee and the CEO prepares the schedule of internal evaluation. The schedule is circulated among the members of teaching faculty and the same is communicated to the students on the central notice board, besides, concerned teachers make announcements in the classrooms. For the first year courses/ programs, Central Assessment Program (CAP) is undertaken as per the rules and regulations of S.P. Pune University, Pune. The examination committee monitors and conducts internal examinations in the college. All the teachers of the concerned departments submit a set of question papers through the Head of the Department to the examination committee. The practical examination and project assessment conducted with internal external examiners which are appointed by the university. Topic wise question banks are provided for all subjects. The Institution carries out results analysis and provides the information to IQAC and seeks the guidelines from it for further improvement.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency in the internal assessment. The criterion adopted is as directed by the university. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance. To ensure proper conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination. The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process. The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board. The marks obtained by the students in internal assessment tests are

uploaded periodically on the university web portal along with their attendance.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

PROGRAMME OUTCOMES, PROGRAMME SPECIFIC OUTCOMES, COURSE OUTCOMES

### Mechanism of Communication:

The College adopts Outcome based education rather than input oriented bell shaped curve of learning.

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

Graduate attributes are described to the first year students at the commencement of the programme.

At least five hours are spent by the teachers for introducing the subject to the Students

Learning Outcomes of the Programs and Courses are observed and measured periodically.

Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference.

The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.

The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings.

Demonstrate of thorough conceptual understanding in the core areas of all the subjects with the support of mathematics.



Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated Savitribai Phule Pune University, Pune.

We offered Under Graduate, Post Graduate and Research programs and courses under the Faculty of Arts, Commerce and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university.

The Program outcomes of Bachelor of Arts are as follows:

PO1: Students are introduced to community engagement and global understanding  
PO2: Critical and creative thinking of the students have been developed.

PO3: Students developed their Communication skills.

PO4: Ethical values are inculcated among the students.

The Program outcomes of Bachelor of Commerce are as follows:

PO1: Students received knowledge of the application of basic skills necessary for analysis of programs in Economics, Accounting, Marketing, Management and Finance.

PO2: Understanding of the students is improved of national economic and business scenario.  
PO3: Students developed their entrepreneurship and contributed in the successful operation of a business.

**The Program outcomes of Bachelor of Science are as follows:**

**PO1: The students understood the fundamentals of science education.**

**PO2: The students' knowledge in all basic sciences is enriched.**

**PO3: Interdisciplinary approach amongst students has been developed.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**587**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://forms.gle/tH1YKypwtogcyjDCA>

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

#### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

How institute has created an ecosystem for Research and Innovation  
Our Institution provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities. All innovative and extension activities are student centric. Various activities are conducted to nurture and nourish youth's minds. This activity helps students to understand the various problems faced by the society. It enables them to find out solutions on them. In the institution there is Commerce Planning Association, English Literary Association, Marathi Literary Association, History study Association, Ladies Association, N.S.S. Sports Skill and Entrepreneurship development center and for science learners, science association published a science newsletter titled "science galaxy edited by science students from all science departments. It contains the current affairs, innovations in the field of science through which students and faculty members are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge .Activities conducted by these are helpful to develop leadership qualities, various skills, planning, budgeting, marketing and organizing. This is helpful for creation and transfer of knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

02

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

36

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

07

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution conducts multiple extension activities in nearby locality and the college.

1. National Service Scheme Day was celebrated on 24/09/2020 at 9.15 am. On this day, masks and sanitizers were distributed to various people in the community through the volunteers of the National Service Scheme in the college on the backdrop of Covid-19 Pandemic and also on this occasion the chief guest justifying the importance of the National Service Scheme to the students.

2. Vigilance Awareness Week was celebrated on 27/10/2020 to 02/11/2020. A poster exhibition was organized on this occasion and Prof. Lalita Mahale delivered the lecture to the students and also gives sworn to the students.

3. The Constitution Day was celebrated on 26/11/2020. National Service Scheme and Department of Political Science jointly organized the program. On this occasion Senior lecturer, Social worker and Member (PCPNDT, Health & Family Welfare ministry New Delhi) Mrs.Varsha Deshpande delivered lecture to the students. All the Professors and volunteers present at the time & took the oath of office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

502

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded



## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has augmented its infrastructure systematically and continuously over the years. The college has state of the art infrastructural facilities like adequate classrooms, laboratories, computing equipment's, staff rooms, seminar hall, reading room, ramps for the physically challenged students.

#### Library:

Spacious and well ventilated library having with a collection of 42,187 reference books and textbooks, 3135000 e-books, 6000 e-journals and 50 periodicals. The central library and reading hall have a good capacity where 200+ users can seat and study comfortably. The library provides DELNET, INFLIBNET, Shodhganga and computers with internet facility for students and teachers.

#### Laboratories:

All the Laboratories of the college are fully equipped with advanced equipment. Each department has its own computing facility with the latest software to meet their own requirements for carrying out academic and research works.

#### Computing Equipment:

The college has 229 computers in all the departments for day-to-day use for the students and the faculty. Computers are also provided in staff rooms and Central library. The college has provided LCD projectors, smart boards, printers with scanning and Xerox facility to each department for effective ICT enabled teaching learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Outdoor facility for sports- There is an adjacent playground which is 50X35M for Outdoor games. The require facilities for Outdoor games like Volleyball, Kho-Kho, Kabaddi, Basketball

Sr. No.

Facility

Size

Surface

Establishment Year

1

Volley ball

18 X 9M

Clay

1990-91

2

Basket ball

28 X 15 M

Concrete

3

Kabaddi

13M X 11M

Clay

4

Kho- Kho

29M X 15M

Clay

Indoor Facility for sports- The institution provides adequate facility for Indoor Games. The multipurpose hall is provided for Yoga, Table Tennis, Chess, Carom. The fully equipped Gymnasium houses modern equipment like treadmill, weighing machine, spinning cycle, weight plates, station exercise machine, gym mirrors, weight plates, chest bar, arm bar etc. in its fitness zone. The zone is open to both students and staff from 10:00 A.M. to 12:00 P.M. and 4:30 P.M. to 6:00 P.M.

Sr. No.

Facilities

Size

Establishment Year

1.

Gymnasium Hall

11.75m X 10.15m

2017-18

2

Multipurpose hall for Yoga, Table Tennis, chess etc.

7.77m X 6.51m

3

Office

7.77m X 3.14m

4

**Store Room**

7.4m X 3.00m

5

**Changing room**

3.3m X 3.15m

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

12

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

1.13

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Year

ILMS Software Details

Nature of Automation

Version

2020-21

Agasti Technology Core Campus

Partially

V3.1.0 r21621

Library is the soul of college and provides adequate services to its user. Central library has established in June 1990. Presently 39935 volumes and 50 periodicals and 5600.Sq.Ft. specious area for central Library. It fulfills the need of researchers, teachers, students and other staff members of the institution and college community. In the central library we have different sections like book stacking, periodicals, reference, reprography, technical processing, circulation and internet section with 04 computers and well ventilated reading hall with capacity of 150 students. Transaction of books has been done by Agasti core campus software and OPAC facility.

The Library has active institutional membership to N-List-INFLIBNET Consortia. The N-List provides access to 6000 + e-Journals and 3135000 e-books. The library has also available free

membership for NDL (National Digital library and DOAJ. and E-Sahitya for Marathi literature. Content. The library offers many services to our patrons like Automated circulation system, online public Access Catalogue, open Access System, Reprography, Internet, Browsing, Library Orientation, Inter Library Loan facility, Book-Bank facility, News paper clippings facility. Brail books for Blind students, ramp facility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

2.66

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has upgraded its IT facilities including Wi-Fi frequently as per the needs and requirements in the last five years. The internet connection bandwidths upgraded from 50 Mbps to 100 Mbps with a campus Wi-Fi facility. Every department have furnished with necessary number of computers having Wi-Fi and internet facilities along with necessary software.

Sr. No

Particulars of Up gradation

Year of Up gradation

1

Up gradation of Internet Bandwidth 100 MBPS

2018

2

Website designing and development

2016

3

Online Admission software

2017

4

Regular Up gradation of PC configuration

2006 till to Date

5

Regular Up gradation of printers Scanners

2006 till to date

6

Up gradation of Computer Labs

2013 to till Date

ICT facility:-

Sr. No.

Particular

Quantity

1

Computer

244

2

Laptop

04

3

Printer



39

4

Scanner

07

5

Projector

16

6

Xerox Machine

04

7

Eye Ris Pro Tochsreen

02

8

Web camera

05

9

Tripod

06

10

Bluetooth collar-Mic

05

11

## CCTV Camera

64

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 4.3.2 - Number of Computers

15

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

#### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.13

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a mechanism for maintenance and upkeep of the facilities. Generally, Following is the mechanism for maintenance followed by the College:

- All the physical, academic and support facilities are augmented and maintained through various college committees such as College Development Committee (CDC), Purchase, and Financial Norms Committee, Library Committee, Building Committee, Hostel Committee, Campus Development, Beautification, and Botanical Garden Committee etc.
- The Heads of each department raise demands for any requirement in that particular department and necessary steps are taken in regards.
- At the beginning of every academic year, proper availability of blackboards, lighting, and furniture in classrooms etc. is taken care of by these committees.
- Library Committee is functional which takes care of the library matters and functions. Gymkhana Committee has the responsibility for the creation and maintenance of sports facilities on the campus for the students and the faculty.
- Each departmental laboratory is having lab assistant and lab attendants for the proper maintenance of the laboratories.
- The college is having hostel committee which manages the hostel maintenance and proper utilization of the hostel facilities.
- 

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1658

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

32

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**D. 1 of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

231

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

231

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

231

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution has constituted Students Council comprising of:

1. Principal as a chairman of the council

2. Senior faculty as a member nominated by Principal (May be Students' Development Officer)
3. NCC Officer
4. NSS Program officer
5. Class representative (Students with academic competency are nominated by the Principal)

The Students representatives are entitled to play the crucial role in decision making process as under:

1. IQAC: The student representative in the IQAC provides an important input in the planning, development and sustenance of the institution in the meetings conducted by IQAC. 2. Women's Sexual Harassment Prevention Committee: - The college has sexual harassment Prevention Committee Act, 2013 provides protection against sexual harassment of women at workplace.

3. Anti-ragging Committee: Students representative are expected to create student's friendly atmosphere on the campus and undertake preventive measures. Suggestions from the student representatives in the committee helps in implementation of preventive measures.

4. Gymkhana Committee: Student representative helps in smooth organization of various sports events throughout the year.

5. National Service Scheme: Involvement of student representatives in the selection of adopted village, planning and execution of various activities has benefited.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**



### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution has the registered alumni association under the society registration act 1860/21 ( Mah/213/2018/A. Nagar dated on 30/07/2018) The association consist of eleven members. The executive committee and general body consisting of all registered members.

The students who have completed UG/PG, M.Phill/Ph.D. from the institution are eligible to registered as member of alumni association. The activities and contribution of the alumni association.

To organize events such as alumni meet every academic year. Participation of alumni in seminars/conferences/symposiums organized by the college. To help the students and alumni of the college by providing placement opportunities through on the campus and off the campus placement drives. To contribute in overall development of the college. To contribute in quality development initiatives through CDC & IQAC representation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year E. <1Lakhs  
(INR in Lakhs)**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** "We are committed to achieve latest technology, knowledge, social welfare, research, leadership and environment awareness among the Students from rural and hilly region for their educational and social development". **Mission:** Up-holding the motto of S.B.V.P. Samaj, 'Bahujan Hitay Bahujan Sukhay' for the welfare and happiness of the masses, the college is committed to provide higher education opportunities to the socially underprivileged and financially weaker sections of the society. **Introduction:** Governing body frames and proposes the policies, works out the short term and long term plans in consultation with the stakeholders of the institution. The IQAC, in coordination with the management, formulates and monitors the qualitative functioning and it's enhancement in the college. The quality policy of the college specifies the degree of excellence and attempts to address the quality education. Preparation of action plans and framing the policies ensure the quality education. By making standards, structures and methods the institution aims at reinforcing the environment of superiority. The functional systems in the college take efforts to be campaigner of organizational alteration. The departments create a culture of healthy competition among themselves.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Governing body frames and proposes the policies, works out the short term and long term plans in consultation with the stakeholders of the institution. The IQAC, in coordination with the management, formulates and monitors the qualitative functioning and it's enhancement in the college. The quality policy of the college specifies the degree of excellence and attempts to address the quality education. Preparation of action plans and framing the policies ensure the quality education. By making standards, structures and methods the institution aims at reinforcing the environment of superiority.

#### Perspective Plan:

The IQAC prepares the perspective plan to assure the quality education taking into consideration the suggestions given by the stakeholders. It comprises commencement of new courses and establishment of research centers, strengthening of the infrastructure and research activities, organizing seminars, conferences, and workshops .Conducting eco-friendly activities in the college. Participation of the Teacher: The execution of perspective plan is achieved through various committees like admission, examination, proposal and research led by the faculty. Mainly, "The College development committee" includes faculty representatives. In addition to these committees, liberty is given to devise their plans and act accordingly

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Specific objectives and goals of Perspective Plan 2020-26:**

- To introduce a new undergraduate and postgraduate degree programmes .
- To increase student's intake capacity for existing courses and improve student's enrolment.
- To introduce COCs, Short Term, Value Added, and Skill-Based Courses.
- Improvement of infrastructure facilities like construction of more classrooms and laboratories, instrumentation facility, construction of indoor sports facilities and gymnasium.

**Case study: Digitization in Academic and Administration Activities**

**Admission:** Core Campus software is used for online admission and for generating roll calls, identity cards, merit list, leaving certificates, eligibility etc.

**Fee Records:** The student's database is useful in maintaining the fee records and disbursement of scholarships from various agencies.

**Accounts:** The college uses core campus software for the maintenance of account records

**Examination:** The college conducts first-year examinations and uses Core Campus software for the generation of admits cards, marks entry, mark sheets and result analysis.

**Library:** Core campus is an automated package of library services that has several functions. It offers OPAC services like cataloguing , Searching Member, Acquisitions and Circulation (issues, returns, and reserves). Subscription of INFLIBINET and DELNET.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is permanently affiliated to S. P. Pune University, Pune and is governed by S.B.V.P.Samaj Sanstha, Sangamner. The college has three-tier system for its governance. At Sanstha , level college is governed by the president, the chairman, and the secretary.

At the college level, the principal is the apex of the internal administration and is assisted by the vice principals, HoDs, staff, and IQAC members.

#### Administrative Setup:

- The administrative setup consists of the principal followed by the vice-principals, head clerk, junior clerks, assistants, and attendants. The organization of departments includes Head of Departments, Professor, Associate Professors, Assistant Professors stage-1, 2 and 3, librarian and a physical director.
- The formal organizational structure of the library staff includes the librarian, library clerk, and library attendant, peon.

#### Service Rules:

For the service conditions and rules, the college follows the rules and regulation laid down by S. P. Pune University, Pune, UGC, New Delhi and Government of Maharashtra.

#### Procedures for Recruitment:

In the college the recruitment is carried out in two different

ways: permanent posts (Grant-in-aid): These posts are recruited by the Government of Maharashtra according to the norms of the University and UGC. temporary posts (Non-Grant):

File Description	Documents
Paste link for additional information	<a href="https://www.smbstcollege.com/uploads/naac/6_2_2_code_of_conduct_new.pdf">https://www.smbstcollege.com/uploads/naac/6_2_2_code_of_conduct_new.pdf</a>
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measure for Teaching and Non-Teaching Staff. It is commendable that the institution works for the society. This social awareness is really praiseworthy. The institute gives priority not only to education but also to the social welfare. The welfare schemes implemented for teaching and non-teaching staff of the college are as under: S.B.V.P. Samaj staff credit co-operative society offers /provides loan facilities such as Ordinary Loan Emergency Loan Educational Loan Housing Loan Vehicle Loan Gold Mortgage Loan Emergency medical help by SBVP

samaj. Group insurance facility for Teaching and Non-teaching staff brought by the joint director. Advance payment to staff to meet emergency needs. Earn and Learn scheme is implemented. Gymnasium, Sports and Yoga facilities are available for the teaching and the non-teaching staffs. \* Welfare Scheme and Number of Beneficiaries

Sr. No.

Name of the Scheme

No. of Beneficiary

1

Group Insurance

All granted Teaching and non teaching staff

2

S.B.V.P. Staff Credit Society

All granted Teaching and non teaching staff

3

D.L.

90

4

Medical

383

5

Maternity

-

6

EPF

**All Teaching and non teaching staff**

7

**Resident Quarter for teaching and non-teaching**

**Principal Quarter**

8

**Medical Reimbursement**

-

9

**Earn Leave**

13

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**



**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

38

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The College follows the guidelines laid down by the UGC regarding the assessment of the performance of the teacher. The college has formed academic performance indicator committee which analyzes appraisal .At the end of the year a meeting conducted under the chairmanship of the principal to review the work of committee. Teacher profile is uploaded on the college website.

- Every academic year IQAC collects the API-PBAS forms from all the faculty members. The faculty performance is assessed by the HoDs, IQAC Coordinator, and the principal on the basis of API and PBAS forms and necessary action is taken for the improvement.
- The teacher's performance appraisal forms consist of:

Category I: teaching, learning, and evaluation related activities

Category: II: professional development, co-curricular and extension activities

Category: III: research and academic contributions. Evaluation by Students - The college collects structural feedback from Students on teacher's performance at the end of every academic year for further improvement and implementation.

Performance Appraisal System for Non-teaching Staff:

Confidential reports - The overall performance of the non-teaching staff within the campus is evaluated by the Office Superintendent, Heads of the concerned departments, and the confidential report is submitted to the Principal for the final evaluation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal and external financial audits regularly. The college has a three-tier financial audit system.

- There is a regular practice of conducting internal and external financial audit.
- The college has its own mechanism for internal audit. Internal audit is done by the internal auditor nominated by the S.B.V.P.Samaj, Sangamner.
- Internal auditors carry out thorough checking and verification of all the vouchers of the transactions quarterly.
- The external audit of salary account is done by the Joint Director, Higher Education, Pune Region, Pune-3.
- The settlement of audit objections is carried out immediately by the concerned authority. The funds , received from various funding agencies viz. UGC, DBT, DST and SPPU, are audited by internal auditor.
- The statements of expenditure and utilization certificates are audited by the external auditor. The settlement of the accounts is done by the concerned funding agencies.
- If the funds are not utilized as per the guidelines of the funding agencies, the funds have to be repaid with interest.
- Objection raised, regarding the unutilized amount, is settled in the next financial year.
- Financial assistance for scholarship, received from government and non-government organizations is audited by the concerned authorities.
- 

File Description	Documents
Paste link for additional information	<a href="https://www.smbstcollege.com/uploads/naac/6_4_1.pdf">https://www.smbstcollege.com/uploads/naac/6_4_1.pdf</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

### 13.34

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is permanently affiliated to S. P. Pune University, Pune and following the rules and regulations laid down by the Govt. of Maharashtra. The college is mobilising funds from different agencies & individuals. The mobilisation fund is optimally used by the college .

- Sources of funds: Salary & non-salary grants from Government of Maharashtra.
- General development grants, additional assistance & financial assistance for different schemes from UGC.
- Financial assistance received from SPPU for sport development.
- Financial assistance received from SPPU for Earn & Learn scheme & NSS.
- Research Project grants from UGC & SPPU.
- Fees collected from students in non-aided courses .
- Examination grants from SPPU & financial assistance received under SC/ST/OBC & EBC scholarships from government.

File Description	Documents
Paste link for additional information	<a href="https://www.ugc.ac.in/">https://www.ugc.ac.in/</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Dissemination information about NAAC Reaccreditation •
- Preparation of plan of action for the academic year • Monitoring

of quality measures. • Organization and maintenance of proceeding of IQAC meeting. • Preparation and submission of AQAR.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of the institution is constantly working on the quality improvement in various areas. Under the aegis of IQAC the Academic Planning Committee prepares a detailed academic plan for each academic year and ensures optimum utilization of the available infrastructure. IQAC has adopted quality improvement strategies in areas like curriculum development, teaching-learning, examination and evaluation, research and development.

#### Practice-1 : E-governance:

IQAC has focused on the implementation of e-governance in the areas like Planning, Administration, Finance and Accounts, Admission Process, Examination and Evaluation. All computers of the college are connected through LAN. This ensures timely submission of information related to academic, co-curricular and extra-curricular activities conducted by various departments. Fully equipped computerized methods are followed and advanced software is used to keep track and records of all finances of the College. The Management checks, verifies and guides the finance and accounts section from time to time.

#### Practice-2 : Human Resource Development :

For teaching faculty efforts are taken for enhancing knowledge from domain area. Awareness about research based pedagogies is generated thorough workshops and interactive discussions. Training programmes on online teaching-learning process were conducted.

File Description	Documents
Paste link for additional information	<a href="https://smbstacs.corecampus.in/">https://smbstacs.corecampus.in/</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

S.M.B.S.T. College has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. Its unique work culture, healthy traditions and ethos have led to enrolment of 47.69% women students and 20.58% women staff. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to S.M.B.S.T. College.

(a) Safety and Security -

- Well-trained and vigilant women security guards stationed across

the campus.

- Security checkpoints at all campus entries and exits.
- Rotational duty by all faculty members for discipline and security.

(b) Counselling-

- Formal and informal avenues for counselling male and female students and staff for academic and other issues/problems.
- Class and protocol Committees are available for counselling of both males and females' students.
- Grievance Redressal Committees for staff and students

Business Advisory Clinic provides free counseling to various lady doctors.

(c) Common Rooms:

- In most of the Departments, common rooms have been allocated for women, which also facilitate meetings and discussions.

(d) Other Measures Other measures of Gender Sensitization include

-

- Curriculum and Coursework.
- Co-curricular activities.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.smbstcollege.com/uploads/naac/Gender_Equity_Action_Plan.pdf">https://www.smbstcollege.com/uploads/naac/Gender_Equity_Action_Plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.smbstcollege.com/uploads/naac/7_1_1.pdf">https://www.smbstcollege.com/uploads/naac/7_1_1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

In our S.M.B.S.T. college all educational & material facilities are ready for the students with these facilities the college has prepared the consumption of degradable & non degradable waste there management is also done in this respects for these things the dustbins and drainage system are prepared by the college. The solid waste is transported by municipality van (called as "Ghanta Gadi")

Solid waste such as stationary material in laboratories of botany ,zoology the waste material while cleaning the lecture halls of the college chemical waste material of laboratory of chemistry through drainage and solid waste material of canteen through by fragation of wet and dry waste material which is transported by the municipality van ("Ghanta gadi")

The college has entered two big dustbins for wet and dry waste material . These two dustbins are labeled as wet waste material



and dry waste materials. The outdated chemicals the labrotary of chemistry is disposed the concern person.

Same of them are dissolved in water and the solutions are treated in effluent treatment plant to make them material and spreaded over land.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting  
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution system in the campus

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Due to Covid19 pandemic condition the student and teacher was unable remain present in the college campus physically. so, unble to conduct various activities

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Due to Covid19 pandemic condition the student and teacher was unable remain present in the college campus physically. so, unble to conduct various activities

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers,** A. All of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute celebrates national and international commemorative days, events and festivals with full vigor. National festivals like Independence Day (15th August) and Republic Day (26th January) are celebrated every year with pride. Students organize the teachers' day on 5th September every year in the College campus to felicitate the teachers and also to show their gratitude towards a great teacher and a legend Dr. Sarvepalli Radhakrishnan. The Institute celebrates Sahakar Maharshi Bhausaheb Thorat birth anniversary as a Prerana Din on 12th January. The month of May to mark the celebrations of formation of Maharashtra. Constitution day is celebrated on 26th November every year by reading out the Preamble as stated in Constitution of India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1) **Title: Publishing Three Monthly Periodical 'SCIENCE GALAXY JOURNAL'**

2) **Objective of the practice:** The Journal is dedicated to current innovations in the field of Basic Sciences Viz. Chemistry, Physics, Zoology, Botany etc. The Journal is totally edited by the science students from the collage The purpose of publishing 'Science Galaxy Journal' is to develop keen interest in science and the regarding new innovative ideas.

3) **The context:** It helps to develop the interest about science and to develop the scientific temper among students. It also inspires students for self-learning science concepts rather than academics.

4) **The Practice:** Under the guidance of Hon. Principal of the collage and Internal Quality Assurance cell (IQAC) Science Association and Nature Club has published three monthly periodical named ' Science Galaxy Journal'. It is e-Journal published with the help of Science Association committee as mentors of the editors. The journal provides visual display of the current news and developments in the science.

5) **Evidence of success:** In the last page of the journal ,editors has provided link to get feedback . It is highly appreciable by students and all science learners. Students are eager to edit and learn the Canva App.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.smbstcollege.com/uploads/naac/Science_Galaxy_Journal_April_2021.pdf">https://www.smbstcollege.com/uploads/naac/Science_Galaxy_Journal_April_2021.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sahyadri Bahujan Vidya Prasarak Samaj (SBVPS) recently completed 77 years. According to the fact, SBVPS needs no introduction for it has been functioning as well as working as backbone in the field of of education since 1965.

It has established in the year 1965. During this time there were no education facility available in such a remote area due to the reason very downtrodden and undeveloped area. The period when an access to secondary and all types of higher education facility only a dream-like experience to those who are socially and economically downtrodden people. Mostly people were engaged always in farming, tobacco and vidi rolling industry.

It holds the moto, 'Bahujan Hitay, Bahujan Sukhay' for the welfare and happiness of the masses. i.e. the last person from the society. This thought has been given the opportunities to all people to get education and development. SBVPS is committed to provide higher educational opportunities to socially and economically under-privileged weaker sections of the society.

the set goals and objectives of SBVPS always maintained the quality, standardness and discipline through innovations and ideal work-culture.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

SMBST College of Arts, Science and Commerce, Sangamner is affiliated to Savitribai Phule Pune University, Pune. The Board of Studies of the University designs and revises curriculum. The Institution implements it as per the university directives. The Institution ensures effective curriculum delivery through a well-planned and documented process. The IQAC prepares the academic calendar for the college. At an Institutional level, the Heads of the respective Departments and the faculty implement it. The institution encourages the student to participate in various academic and curriculum activities. At the beginning of the academic year an academic calendar, including internal examinations, assignments, and extra co-curricular activities, is prepared and circulated to departments for effective implementation of the curriculum. The institution is aware of the fact that the effective implementation of the curriculum involves two things: Effective teaching learning process ii) completion of syllabi in the time. Therefore, at the beginning of the academic year, the Principal and IQAC convene meeting with all the HODs and discusses about the implementation of the curriculum.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being a constituent college of the Savitribai Phule Pune University, Pune. SMBST College of Arts, Science and Commerce, Sangamner follows the Academic Calendar issued by the University at the beginning of the academic year. It clearly delineates a schedule for teaching, examination, semester break and vacations, that is strictly followed by the college to ensure smooth and efficient functioning of its teaching and

administrative processes. Within the same framework, the college also prepares its own calendar of events and activities before the commencement of the Academic Session and the same is communicated to all. For transparency of functioning, both the University and the college academic calendars are placed on the college website. All the aforementioned information is reinforced during the collegiate and departmental orientation of new students at the beginning of academic session. The Principal also conducts meetings with the Teacher-in-charge(s), faculty from individual Departments, and entire Staff including non-teaching to ensure smooth implementation of the activities as scheduled. For the purpose of conducting Continuous Internal Evaluation, teachers prepare their schedule of teaching, class tests and assignments in accordance with their allotted time table keeping the academic calendar and planned co-curricular activities of the college in mind.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**



### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

68

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

#### Environment and Sustainability:

- The NSS and NCC Units of our institution impart environmental awareness by undertaking Tree Plantation, River Cleaning, Swachhata Abhiyan, Cycle Expedition, Blood Donation, Voters' Awareness Program, Hand Wash Abhiyan, Vaccination Program, Youth festival, AIDS awareness program, national education day etc .
- The Institution observes No Vehicle Day and , and Banning the use of plastic on and off the campus
- The Institution has established system for waste-water, e-waste and solid waste management.
- The Institution has installed solar power panel, solar street lights, LED bulbs to save the energy and protect environment.
- The Institution has conducted green audit and energy audit by external agency.

#### Gender Sensitivity:

- The Institution organizes a numbers of gender sensitivity programs on Women Empowerment, Health and Hygiene, Nirbhaya Kanya Abhiyan, Yoga and Physical Fitness Training.
- The institution, with the support of Board of Students' Development, SPPU, organizes workshops, seminars, guest lectures on gender sensitivity.
- Human Values and Professional Ethics:
- The NSS and NCC units of our Institution undertakes extension activities for imparting value education including national integration, communal harmony, equality, patriotism, hard work. etc.
- Department of Commerce, BBA, M.Sc. in Drug Chemistry conduct an activities for imparting professional ethics.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

#### 1.3.2 - Number of courses that include experiential learning through project work/field

**work/internship during the year**

13

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

609

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**2992**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**1616**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In the academic year 2020-2021, the world was facing the COVID-19 pandemic situation across the Globe. It was difficult for educational institute to provide 100% offline education. The institute adopt online teaching learning method through online platform using Google Meet, Zoom etc. The links were shared on students what's app groups. In offline Teaching Learning method, In spite of this, the institute had conducted tests ,online classroom problem sessions difficulty solving sessions to overcome the problem. Following criteria were adopted to identify slow and advanced learners.

1) The students who scored marks less than 40% were termed as slow learners.

2) The students who scored marks more than 80% were termed as advanced learners.

Some students needs more repetitions of concepts solving more examples which leads them to academic success. Not only to uplift the students in their academic performance but also to make them mentally strong and stable, the teachers had provided motivational talks time to time through the online teaching learning lectures. Extra lectures were arranged to solve the queries about the syllabus related Topics.

A lot of personal level interaction between students and mentor teacher motivates both the advance and slow learner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2992	98

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Field visits, industrial visits are arranged for B.B.A. and B.Com students to get the practical knowledge and the management skills. The social science departments such as History, Geography also organize field visits and environmental study tours.

#### Participative learning:

To nurture the skills about the participation in various programs to develop stage daring, communication skills various departments arrange group discussions, student seminars, projects, poster presentation, debate competitions, exhibitions, reading club, survey and industrial training program.

Language departments arrange debate and elocution competitions, essay writing, review writing and reading club for the students.

PG students, under the choice based credit system, have to do power point presentations and participate in classroom seminars and workshops conducted by the departments.

NSS and NCC units have undertaken numbers of regular activities and camps for inculcating moral and social values among the students.

#### Problem solving Methodologies:

The students from Computer Science, B.B.A., B.B.A.(C.A.)

participated in numbers of techno fests, organized by other institutes which helps them in troubleshooting and problem solving.

To promote e-learning, for computer science students spoken tutorials certification course conducted by MHRD Government of India and IIT Mumbai is implemented. Students are encouraged to solve Mathematical and Statistical problems on blackboard in classroom.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT enabled learning environment of the institution is conducive to developing creative and critical thinking as well as scientific temper among the students. Faculty is provided with the requisite facilities for preparation of computer aided teaching - learning material. Both faculty and students have access to the following modern teaching aids:

The online teaching -learning facility was very much in place with the support of a renowned online platform.

The platform has been put to extensive use during the pandemic times when distant teaching-learning became the only mode of communication between the teachers and the students. Regular classes are taken through this on-line platform according to a fixed routine set by the institution.

Classes are accessible 24X7 as recorded material in the LMS reaching out to the students beyond the regular teaching hours Adequate number of high end interactive projectors and computers for use in seminars and lectures.

Computer Labs, Language Lab and Audio-Visual room Interactive smart boards High end personal laptops for faculty A well-equipped open access computerized library with internet facility is available for faculty and students. E-resources are available through national networks.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

79

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

104

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year



0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1105

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has initiated continuous internal evaluation in accordance with the norms and guidelines of S. P. Pune University, Pune. The College Examination Officer (CEO) is appointed as per the rules and regulations laid down by S.P.Pune University, Pune. Every academic year, the chairman of timetable committee and the CEO prepares the schedule of internal evaluation. The schedule is circulated among the members of teaching faculty and the same is communicated to the students on the central notice board, besides, concerned teachers make announcements in the classrooms. For the first year courses/ programs, Central Assessment Program (CAP) is undertaken as per the rules and regulations of S.P. Pune University, Pune The examination committee monitors and conducts internal examinations in the college. All the teachers of the concerned departments submit a set of question papers through the Head of the Department to the examination

committee. The practical examination and project assessment conducted with internal external examiners which are appointed by the university. Topic wise question banks are provided for all subjects. The Institution carries out results analysis and provides the information to IQAC and seeks the guidelines from it for further improvement.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There is complete transparency in the internal assessment. The criterion adopted is as directed by the university. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance. To ensure proper conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination. The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process. The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board. The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**PROGRAMME OUTCOMES, PROGRAMME SPECIFIC OUTCOMES, COURSE**

## OUTCOMES

### Mechanism of Communication:

The College adopts Outcome based education rather than input oriented bell shaped curve of learning.

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

Graduate attributes are described to the first year students at the commencement of the programme.

At least five hours are spent by the teachers for introducing the subject to the Students

Learning Outcomes of the Programs and Courses are observed and measured periodically.

Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference.

The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.

The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings.

Demonstrate of thorough conceptual understanding in the core areas of all the subjects with the support of mathematics.

Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated Savitribai Phule Pune University, Pune.

We offered Under Graduate, Post Graduate and Research programs and courses under the Faculty of Arts, Commerce and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university.

The Program outcomes of Bachelor of Arts are as follows:

PO1: Students are introduced to community engagement and global understanding  
PO2: Critical and creative thinking of the students have been developed.

PO3: Students developed their Communication skills.

PO4: Ethical values are inculcated among the students.

The Program outcomes of Bachelor of Commerce are as follows:

PO1: Students received knowledge of the application of basic skills necessary for analysis of programs in Economics, Accounting, Marketing, Management and Finance.

PO2: Understanding of the students is improved of national economic and business scenario.  
PO3: Students developed their entrepreneurship and contributed in the successful operation of a business.

The Program outcomes of Bachelor of Science are as follows:

PO1: The students understood the fundamentals of science education.

**PO2: The students' knowledge in all basic sciences is enriched.**

**PO3: Interdisciplinary approach amongst students has been developed.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### **2.6.3 - Pass percentage of Students during the year**

#### **2.6.3.1 - Total number of final year students who passed the university examination during the year**

**587**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### **2.7 - Student Satisfaction Survey**

#### **2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://forms.gle/tH1YKypwtogcyjDCA>

### **RESEARCH, INNOVATIONS AND EXTENSION**

#### **3.1 - Resource Mobilization for Research**

##### **3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

###### **3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

How institute has created an ecosystem for Research and Innovation Our Institution provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities. All innovative and extension activities are student centric. Various activities are conducted to nurture and nourish youth's minds. This activity helps students to understand the various problems faced by the society. It enables them to find out solutions on them. In the institution there is Commerce Planning Association, English Literary Association, Marathi Literary Association, History study Association, Ladies Association, N.S.S. Sports Skill and Entrepreneurship development center and for science learners, science association published a science newsletter titled "science galaxy edited by science students from all science departments. It contains the current affairs, innovations in the field of science through which students and faculty members are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge .Activities conducted by these are helpful to develop leadership qualities, various skills, planning, budgeting, marketing and organizing. This is helpful for creation and transfer of knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

02

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

36

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year



07

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution conducts multiple extension activities in nearby locality and the college.

1. National Service Scheme Day was celebrated on 24/09/2020 at 9.15 am. On this day, masks and sanitizers were distributed to various people in the community through the volunteers of the National Service Scheme in the college on the backdrop of Covid-19 Pandemic and also on this occasion the chief guest justifying the importance of the National Service Scheme to the students.

2. Vigilance Awareness Week was celebrated on 27/10/2020 to 02/11/2020. A poster exhibition was organized on this occasion and Prof. Lalita Mahale delivered the lecture to the students and also gives sworn to the students.

3. The Constitution Day was celebrated on 26/11/2020. National Service Scheme and Department of Political Science jointly organized the program. On this occasion Senior lecturer, Social worker and Member (PCPNDT, Health & Family Welfare ministry New Delhi) Mrs.Varsha Deshpande delivered lecture to the students. All the Professors and volunteers present at the time & took the oath of office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

502

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has augmented its infrastructure systematically and continuously over the years. The college has state of the art infrastructural facilities like adequate classrooms, laboratories, computing equipment's, staff rooms, seminar hall, reading room, ramps for the physically challenged students.

#### Library:

Spacious and well ventilated library having with a collection of 42,187 reference books and textbooks, 3135000 e-books, 6000 e-journals and 50 periodicals. The central library and reading hall have a good capacity where 200+ users can seat and study comfortably. The library provides DELNET, INFLIBNET, Shodhganga and computers with internet facility for students and teachers.

#### Laboratories:

All the Laboratories of the college are fully equipped with advanced equipment. Each department has its own computing facility with the latest software to meet their own requirements for carrying out academic and research works.

#### Computing Equipment:

The college has 229 computers in all the departments for day-to-day use for the students and the faculty. Computers are also provided in staff rooms and Central library. The college has provided LCD projectors, smart boards, printers with scanning and Xerox facility to each department for effective ICT enabled teaching learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Outdoor facility for sports- There is an adjacent playground which is 50X35M for Outdoor games. The require facilities for Outdoor games like Volleyball, Kho-Kho, Kabaddi, Basketball

Sr. No.

Facility

Size

Surface

Establishment Year

1

Volley ball

18 X 9M

Clay

1990-91

2

Basket ball

28 X 15 M

Concrete

3

Kabaddi

13M X 11M

Clay

4

Kho- Kho

29M X 15M

Clay

Indoor Facility for sports- The institution provides adequate facility for Indoor Games. The multipurpose hall is provided for Yoga, Table Tennis, Chess, Carom. The fully equipped Gymnasium houses modern equipment like treadmill, weighing machine, spinning cycle, weight plates, station exercise machine, gym mirrors, weight plates, chest bar, arm bar etc. in its fitness zone. The zone is open to both students and staff from 10:00 A.M. to 12:00 P. M. and 4:30 P. M. to 6:00 PM.

Sr. No.

Facilities

Size

Establishment Year

1.

Gymnasium Hall

11.75m X 10.15m

2017-18

2

Multipurpose hall for Yoga, Table Tennis, chess etc.

7.77m X 6.51m

3

Office

7.77m X 3.14m

4

**Store Room**

7.4m X 3.00m

5

**Changing room**

3.3m X 3.15m

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

12

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

1.13

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Year**

**ILMS Software Details**

**Nature of Automation**

**Version**

2020-21

Agasti Technology Core Campus

Partially

V3.1.0 r21621

Library is the soul of college and provides adequate services to its user. Central library has established in June 1990. Presently 39935 volumes and 50 periodicals and 5600.Sq.Ft. spacious area for central Library. It fulfills the need of researchers, teachers, students and other staff members of the institution and college community. In the central library we have different sections like book stacking, periodicals, reference, reprography, technical processing, circulation and internet section with 04 computers and well ventilated reading hall with capacity of 150 students. Transaction of books has been done by Agasti core campus software and OPAC facility.

The Library has active institutional membership to N-List-INFLIBNET Consortia. The N-List provides access to 6000 + e-Journals and 3135000 e-books. The library has also available



free membership for NDL (National Digital library and DOAJ. and E- Sahitya for Marathi literature. Content. The library offers many services to our patrons like Automated circulation system, online public Access Catalogue, open Access System, Reprography, Internet, Browsing, Library Orientation, Inter Library Loan facility, Book-Bank facility, News paper clippings facility. Brail books for Blind students, ramp facility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

2.66

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has upgraded its IT facilities including Wi-Fi frequently as per the needs and requirements in the last five years. The internet connection bandwidths upgraded from 50 Mbps to 100 Mbps with a campus Wi-Fi facility. Every department have furnished with necessary number of computers having Wi-Fi and internet facilities along with necessary software.

Sr. No

Particulars of Up gradation

Year of Up gradation

1

Up gradation of Internet Bandwidth 100 MBPS

2018

2

Website designing and development

2016

3

Online Admission software

2017

4

Regular Up gradation of PC configuration

2006 till to Date

5

Regular Up gradation of printers Scanners

2006 till to date

6

Up gradation of Computer Labs

2013 to till Date

ICT facility:-

Sr. No.

Particular

Quantity

1

Computer

244

2

**Laptop**

04

3

**Printer**

39

4

**Scanner**

07

5

**Projector**

16

6

**Xerox Machine**

04

7

**Eye Ris Pro Tochsreen**

02

8

**Web camera**

05

9

**Tripod**

06

10

Bluetooth collar-Mic

05

11

CCTV Camera

64

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

15

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1.13

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a mechanism for maintenance and upkeep of the facilities. Generally, Following is the mechanism for maintenance followed by the College:

- All the physical, academic and support facilities are augmented and maintained through various college committees such as College Development Committee (CDC), Purchase, and Financial Norms Committee, Library Committee, Building Committee, Hostel Committee, Campus Development, Beautification, and Botanical Garden Committee etc.
- The Heads of each department raise demands for any requirement in that particular department and necessary steps are taken in regards.
- At the beginning of every academic year, proper availability of blackboards, lighting, and furniture in classrooms etc. is taken care of by these committees.
- Library Committee is functional which takes care of the library matters and functions. Gymkhana Committee has the responsibility for the creation and maintenance of sports facilities on the campus for the students and the faculty.
- Each departmental laboratory is having lab assistant and lab attendants for the proper maintenance of the laboratories.
- The college is having hostel committee which manages the hostel maintenance and proper utilization of the hostel

facilities.

•

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1658

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefited by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

32

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**D. 1 of the above**

File Description	Documents
Link to Institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**231**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**231**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**



**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

231

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution has constituted Students Council comprising of:

1. Principal as a chairman of the council
2. Senior faculty as a member nominated by Principal (May be Students' Development Officer)
3. NCC Officer
4. NSS Program officer
5. Class representative (Students with academic competency are nominated by the Principal)

The Students representatives are entitled to play the crucial role in decision making process as under:

1. IQAC: The student representative in the IQAC provides an important input in the planning, development and sustenance of the institution in the meetings conducted by IQAC.
2. Women's Sexual Harassment Prevention Committee: - The college has sexual harassment Prevention Committee Act, 2013 provides protection against sexual harassment of women at workplace.
3. Anti-ragging Committee: Students representative are expected to create student's friendly atmosphere on the campus and undertake preventive measures. Suggestions from the student representatives in the committee helps in implementation of preventive measures.

4. **Gymkhana Committee:** Student representative helps in smooth organization of various sports events throughout the year.

5. **National Service Scheme:** Involvement of student representatives in the selection of adopted village, planning and execution of various activities has benefited.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution has the registered alumni association under the society registration act 1860/21 ( Mah/213/2018/A. Nagar dated on 30/07/2018) The association consist of eleven members. The executive committee and general body consisting of all registered members.

The students who have completed UG/PG, M.Phil/Ph.D. from the institution are eligible to registered as member of alumni association. The activities and contribution of the alumni association.

To organize events such as alumni meet every academic year. Participation of alumni in seminars/conferences/symposiums organized by the college. To help the students and alumni of the college by providing placement opportunities through on the campus and off the campus placement drives. To contribute in overall development of the college. To contribute in quality development initiatives through CDC & IQAC representation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** "We are committed to achieve latest technology, knowledge, social welfare, research, leadership and environment awareness among the Students from rural and hilly region for their educational and social development". **Mission:** Up-holding the motto of S.B.V.P. Samaj, 'Bahujan Hitay Bahujan Sukhay' for the welfare and happiness of the masses, the college is committed to provide higher education opportunities to the socially underprivileged and financially weaker sections of the society. **Introduction:** Governing body frames and proposes the policies, works out the short term and long term plans in consultation with the stakeholders of the institution. The IQAC, in coordination with the management, formulates and monitors the qualitative functioning and it's enhancement in

the college. The quality policy of the college specifies the degree of excellence and attempts to address the quality education. Preparation of action plans and framing the policies ensure the quality education. By making standards, structures and methods the institution aims at reinforcing the environment of superiority. The functional systems in the college take efforts to be campaigner of organizational alteration. The departments create a culture of healthy competition among themselves.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Governing body frames and proposes the policies, works out the short term and long term plans in consultation with the stakeholders of the institution. The IQAC, in coordination with the management, formulates and monitors the qualitative functioning and it's enhancement in the college. The quality policy of the college specifies the degree of excellence and attempts to address the quality education. Preparation of action plans and framing the policies ensure the quality education. By making standards, structures and methods the institution aims at reinforcing the environment of superiority.

**Perspective Plan:**

The IQAC prepares the perspective plan to assure the quality education taking into consideration the suggestions given by the stakeholders. It comprises commencement of new courses and establishment of research centers, strengthening of the infrastructure and research activities, organizing seminars, conferences, and workshops .Conducting eco-friendly activities in the college. Participation of the Teacher: The execution of perspective plan is achieved through various committees like admission, examination, proposal and research led by the faculty. Mainly, "The College development committee" includes faculty representatives. In addition to these committees, liberty is given to devise their plans and act accordingly

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Specific objectives and goals of Perspective Plan 2020-26:**

- To introduce a new undergraduate and postgraduate degree programmes .
- To increase student's intake capacity for existing courses and improve student's enrolment.
- To introduce COCs, Short Term, Value Added, and Skill-Based Courses.
- Improvement of infrastructure facilities like construction of more classrooms and laboratories, instrumentation facility, construction of indoor sports facilities and gymnasium.

**Case study: Digitization in Academic and Administration Activities**

**Admission:** Core Campus software is used for online admission and for generating roll calls, identity cards, merit list, leaving certificates, eligibility etc.

**Fee Records:** The student's database is useful in maintaining the fee records and disbursement of scholarships from various agencies.

**Accounts:** The college uses core campus software for the maintenance of account records

**Examination:** The college conducts first-year examinations and uses Core Campus software for the generation of admits cards, marks entry, mark sheets and result analysis.

**Library:** Core campus is an automated package of library services that has several functions. It offers OPAC services like cataloguing , Searching Member, Acquisitions and Circulation (issues, returns, and reserves). Subscription of

**INFLIBINET and DELNET.**

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is permanently affiliated to S. P. Pune University, Pune and is governed by S.B.V.P.Samaj Sanstha, Sangamner. The college has three-tier system for its governance. At Sanstha , level college is governed by the president, the chairman, and the secretary.

At the college level, the principal is the apex of the internal administration and is assisted by the vice principals, HoDs, staff, and IQAC members.

**Administrative Setup:**

- The administrative setup consists of the principal followed by the vice-principals, head clerk, junior clerks, assistants, and attendants. The organization of departments includes Head of Departments, Professor, Associate Professors, Assistant Professors stage-1, 2 and 3, librarian and a physical director.
- The formal organizational structure of the library staff includes the librarian, library clerk, and library attendant, peon.

**Service Rules:**

For the service conditions and rules, the college follows the rules and regulation laid down by S. P.Pune University, Pune, UGC, New Delhi and Government of Maharashtra.



**Procedures for Recruitment:**

In the college the recruitment is carried out in two different ways: permanent posts (Grant-in-aid): These posts are recruited by the Government of Maharashtra according to the norms of the University and UGC. temporary posts (Non-Grant):

File Description	Documents
Paste link for additional information	<a href="https://www.smbstcollege.com/uploads/naac/6_2_2_code_of_conduct_new.pdf">https://www.smbstcollege.com/uploads/naac/6_2_2_code_of_conduct_new.pdf</a>
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

The institution has effective welfare measure for Teaching and Non-Teaching Staff. It is commendable that the institution works for the society. This social awareness is really praiseworthy. The institute gives priority not only to education but also to the social welfare. The welfare schemes implemented for teaching and non-teaching staff of the college

are as under: S.B.V.P. Samaj staff credit co-operative society offers /provides loan facilities such as Ordinary Loan Emergency Loan Educational Loan Housing Loan Vehicle Loan Gold Mortgage Loan Emergency medical help by SBVP samaj. Group insurance facility for Teaching and Non-teaching staff brought by the joint director. Advance payment to staff to meet emergency needs. Earn and Learn scheme is implemented. Gymnasium, Sports and Yoga facilities are available for the teaching and the non-teaching staffs. \* Welfare Scheme and Number of Beneficiaries

Sr. No.

Name of the Scheme

No. of Beneficiary

1

Group Insurance

All granted Teaching and non teaching staff

2

S.B.V.P. Staff Credit Society

All granted Teaching and non teaching staff

3

D.L.

90

4

Medical

383

5

Maternity

-

6

EPF

All Teaching and non teaching staff

7

Resident Quarter for teaching and non-teaching

Principal Quarter

8

Medical Reimbursement

-

9

Earn Leave

13

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

38

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows the guidelines laid down by the UGC regarding the assessment of the performance of the teacher. The college has formed academic performance indicator committee which analyzes appraisal .At the end of the year a meeting conducted under the chairmanship of the principal to review the work of committee. Teacher profile is uploaded on the college website.

- Every academic year IQAC collects the API-PBAS forms from all the faculty members. The faculty performance is assessed by the HoDs, IQAC Coordinator, and the principal on the basis of API and PBAS forms and necessary action is taken for the improvement.
- The teacher's performance appraisal forms consist of:

Category I: teaching, learning, and evaluation related activities

Category: II: professional development, co-curricular and extension activities

Category: III: research and academic contributions. Evaluation by Students - The college collects structural feedback from Students on teacher's performance at the end of every academic year for further improvement and implementation.

Performance Appraisal System for Non-teaching Staff:

Confidential reports - The overall performance of the non-teaching staff within the campus is evaluated by the Office Superintendent, Heads of the concerned departments, and the confidential report is submitted to the Principal for the final evaluation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal and external financial audits regularly. The college has a three-tier financial audit system.

- There is a regular practice of conducting internal and external financial audit.
- The college has its own mechanism for internal audit. Internal audit is done by the internal auditor nominated by the S.B.V.P.Samaj,Sangamner.
- Internal auditors carry out thorough checking and verification of all the vouchers of the transactions quarterly.
- The external audit of salary account is done by the Joint Director, Higher Education, Pune Region, Pune-3.
- The settlement of audit objections is carried out immediately by the concerned authority. The funds , received from various funding agencies viz. UGC, DBT, DST and SPPU, are audited by internal auditor.
- The statements of expenditure and utilization certificates are audited by the external auditor. The settlement of the accounts is done by the concerned funding agencies.
- If the funds are not utilized as per the guidelines of the funding agencies, the funds have to be repaid with interest.

- Objection raised, regarding the unutilized amount, is settled in the next financial year.
- Financial assistance for scholarship, received from government and non-government organizations is audited by the concerned authorities.
- 

File Description	Documents
Paste link for additional information	<a href="https://www.smbstcollege.com/uploads/naac/6_4_1.pdf">https://www.smbstcollege.com/uploads/naac/6_4_1.pdf</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

13.34

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is permanently affiliated to S. P. Pune University, Pune and following the rules and regulations laid down by the Govt. of Maharashtra. The college is mobilising funds from different agencies & individuals. The mobilisation fund is optimally used by the college .

- Sources of funds: Salary & non-salary grants from Government of Maharashtra.
- General development grants, additional assistance & financial assistance for different schemes from UGC.
- Financial assistance received from SPPU for sport

development.

- Financial assistance received from SPPU for Earn & Learn scheme & NSS.
- Research Project grants from UGC & SPPU.
- Fees collected from students in non-aided courses .
- Examination grants from SPPU & financial assistance received under SC/ST/OBC & EBC scholarships from government.

File Description	Documents
Paste link for additional information	<a href="https://www.ugc.ac.in/">https://www.ugc.ac.in/</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Dissemination information about NAAC Reaccreditation •
- Preparation of plan of action for the academic year •
- Monitoring of quality measures. •
- Organization and maintenance of proceeding of IQAC meeting. •
- Preparation and submission of AQAR.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC of the institution is constantly working on the quality improvement in various areas. Under the aegis of IQAC the Academic Planning Committee prepares a detailed academic plan for each academic year and ensures optimum utilization of the available infrastructure. IQAC has adopted quality improvement strategies in areas like curriculum development, teaching-learning, examination and evaluation, research and development.**

**Practice-1 : E-governance:**



IQAC has focused on the implementation of e-governance in the areas like Planning, Administration, Finance and Accounts, Admission Process, Examination and Evaluation. All computers of the college are connected through LAN. This ensures timely submission of information related to academic, co-curricular and extra-curricular activities conducted by various departments. Fully equipped computerized methods are followed and advanced software is used to keep track and records of all finances of the College. The Management checks, verifies and guides the finance and accounts section from time to time.

**Practice-2 : Human Resource Development :**

For teaching faculty efforts are taken for enhancing knowledge from domain area. Awareness about research based pedagogies is generated thorough workshops and interactive discussions. Training programmes on online teaching-learning process were conducted.

File Description	Documents
Paste link for additional information	<a href="https://smbstacs.corecampus.in/">https://smbstacs.corecampus.in/</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

S.M.B.S.T. College has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. Its unique work culture, healthy traditions and ethos have led to enrolment of 47.69% women students and 20.58% women staff. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to S.M.B.S.T. College.

#### (a) Safety and Security -

- Well-trained and vigilant women security guards stationed across the campus.
- Security checkpoints at all campus entries and exits.
- Rotational duty by all faculty members for discipline and security.

#### (b) Counselling-

- Formal and informal avenues for counselling male and female students and staff for academic and other issues/problems.
- Class and protocol Committees are available for counselling of both males and females' students.

• **Grievance Redressal Committees for staff and students**

Business Advisory Clinic provides free counseling to various lady doctors.

(c) **Common Rooms:**

• In most of the Departments, common rooms have been allocated for women, which also facilitate meetings and discussions.

(d) **Other Measures** Other measures of Gender Sensitization include -

- Curriculum and Coursework.
- Co-curricular activities.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.smbstcollege.com/uploads/naac/Gender_Equity_Action_Plan.pdf">https://www.smbstcollege.com/uploads/naac/Gender_Equity_Action_Plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.smbstcollege.com/uploads/naac/7_1_1.pdf">https://www.smbstcollege.com/uploads/naac/7_1_1.pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>A. 4 or All of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In our S.M.B.S.T. college all educational & material facilities are ready for the students with these facilities the college has prepared the consumption of degradable & non degradable waste there management is also done in this respects for these things the dustbins and drainage system are prepared by the college. The solid waste is transported by municipality van (called as "Ghanta Gadi")

Solid waste such as stationary material in laboratories of botany ,zoology the waste material while cleaning the lecture halls of the college chemical waste material of laboratory of chemistry through drainage and solid waste material of canteen through by fragation of wet and dry waste material which is transported by the municipality van ("Ghanta gadi")

The college has entered two big dustbins for wet and dry waste material . These two dustbins are labeled as wet waste material and dry waste materials. The outdated chemicals the labrotary of chemistry is disposed the concern person.

Same of them are dissolved in water and the solutions are treated in effluent treatment plant to make them material and spreaded over land.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Due to Covid19 pandemic condition the student and teacher was unable remain present in the college campus physically. so, unble to conduct various activities

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Due to Covid19 pandemic condition the student and teacher was unable remain present in the college campus physically. so, unble to conduct various activities

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff  
4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute celebrates national and international commemorative days, events and festivals with full vigor. National festivals like Independence Day (15th August) and Republic Day (26th January) are celebrated every year with pride. Students organize the teachers' day on 5th September every year in the College campus to felicitate the teachers and also to show their gratitude towards a great teacher and a legend Dr. Sarvepalli Radhakrishnan. The Institute celebrates Sahakar Maharshi Bhausaheb Thorat birth anniversary as a Prerana Din on 12th January. The month of May to mark the celebrations of formation of Maharashtra. Constitution day is celebrated on 26th November every year by reading out the Preamble as stated in Constitution of India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1)Title: Publishing Three Monthly Periodical 'SCIENCE GALAXY JOURNAL'



2) Objective of the practice: The Journal is dedicated to current innovations in the field of Basic Sciences Viz. Chemistry, Physics, Zoology, Botany etc. The Journal is totally edited by the science students from the collage The purpose of publishing 'Science Galaxy Journal' is to develop keen interest in science and the regarding new innovative ideas.

3) The context: It helps to develop the interest about science and to develop the scientific temper among students. It also inspires students for self-learning science concepts rather than academics.

4)The Practice: Under the guidance of Hon. Principal of the collage and Internal Quality Assurance cell (IQAC) Science Association and Nature Club has published three monthly periodical named ' Science Galaxy Journal'. It is e-Journal published with the help of Science Association committee as mentors of the editors. The journal provides visual display of the current news and developments in the science.

5) Evidence of success: In the last page of the journal ,editors has provided link to get feedback . It is highly appreciable by students and all science learners. Students are eager to edit and learn the Canva App.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.smbstcollege.com/uploads/naac/Science_Galaxy_Journal_April_2021.pdf">https://www.smbstcollege.com/uploads/naac/Science_Galaxy_Journal_April_2021.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sahyadri Bahujan Vidya Prasarak Samaj (SBVPS) recently completed 77 years. According to the fact, SBVPS needs no introduction for it has been functioning as well as working as backbone in the field of of education since 1965.

It has established in the year 1965. During this time there

were no education facility available in such a remote area due to the reason very downtrodden and undeveloped area. The period when an access to secondary and all types of higher education facility only a dream-like experience to those who are socially and economically downtrodden people. Mostly people were engaged always in farming, tobacco and vidi rolling industry.

It holds the moto, 'Bahujan Hitay, Bahujan Sukhay' for the welfare and happiness of the masses. i.e. the last person from the society. This thought has been given the opportunities to all people to get education and development. SBVPS is committed to provide higher educational opportunities to socially and economically under-privileged weaker sections of the society.

the set goals and objectives of SBVPS always maintained the quality, standardness and discipline through innovations and ideal work-culture.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. To enhance collaborative research among the departments and to take initiative for Inter-institutional Collaboration
2. To conduct greater numbers of Seminars and Workshops of National and International importance
3. To organize Workshops on Skill Development Programme for students.
4. To establish Invention, Innovation and Incubation center
5. To enhance Alumni Involvement
6. To arrange Special Programs for Teaching/Non-teaching Staff
- 7.To Sign MoU's with other institutions
8. To prepare for Digital Transformation in Education.

