

S.B.V.P. Samaj'
Sahakar Maharshi Bhausaheb Santuji Thorat College of Arts, Science and Commerce,
Sangamner, Dist-Ahmednagar.
Annual Committees

Academic Year 2023-24

1	College Development Committee (CDC)	
Duties		
i. Supervise the overall work in the college. ii. Approve the budget estimate and sanction the required works and projects.		iii. Take necessary measures to deal with the complaints, if any. iv. Monitor the administration and development of the staff, students, and the college.
Members		
	Dr. Sudhir Bhaskarrao Tambe (Chairman).	Mr. Laxman Balaji Kute.
	Mr. Dattatray Ganpat Chaskar	Dr. Sanjay Bramhane.
	Dr. Bharat. B. Kale.	Prof. Dr. Sangita Kanwade (Dandwate).
	Prin. Dr. Sandhya Khedekar.	Dr. Laxman Dashrath Ghaywat
	Mr. Ajit Kakade.	President Student Council.
	Dr. Suchit Gandhi.	Secretary Student council.
	Prof. Dr. Balasaheb Wagh.	Prin. Dr. Dinanath Devram Patil.
	Dr. Vijaykant Bairagi.	(Secretary)
2	Internal Quality Assurance Cell (IQAC)	
Duties		
i. Update the website ii. Guide, monitor and supervise the teaching-learning activities and maintain the records iii. Encourage use of audio- visual aids and different ICT techniques, teaching methods etc. iv. Undertake faculty development programme and various co-curricular & extra- curricular activities. v. Plan and ensure overall quality in the college.		vi. Submit AQAR reports every year to NAAC before the due date. vii. Maintain record of faculty profile and self- appraisal. viii. Plan and execute the Academic and Administrative Audit. ix. Check and balance the perspective plan Implement NAAC Re-accreditation process as per the norms & guidelines from Sahyadri Bahujan Vidya Prasarak Samaj, Sangamner
Members		
	Dr. Sudhi Bhaskarrao Tambe.	Mr. Dattatray Ganpat Chaskar
	Mr. laxmanrov .B. Kute.	Mr. Namdev Kahandal.
	Dr. Dinanath Devram Patil.	Dr. Laxman .D. Ghaywat. (Coordinator)



M. P. Kute
Principal

	Dr. Balasaheb Dada Wagh.	Mr. R.K. Manjul. (Coordinator)
	Mr. Vilas Sitaram Kolhe.	
	Dr. T. B. Rajdeo (Crit- I)	Dr. K. R. Dhakane (Crit - II)
	Dr. S.Y. Brahamne.	Mr. D. C. Pawar.
	Mr. M. V.Thakare.	Mr. G. A. Thorat.
	Mr. N. D. Dighe.	Dr. Ganesh walunj.
	Mr. L. D. Dalvi.	Mr. P. B. Mande.
		Miss. L. M. Mahale.
	Dr. P. P. Sabale (Crit- III)	Miss. Anushka Devram Nikale.
	Dr. P.B. Navale. (Kadam)	Mr. Rahul kadam.
	Dr. S. C.Dandwate.	
	Mr. A. L. Pokale.	Dr. P. B. Khaire (Crit- IV)
	Dr. S.B. Vaditke.	Mr. M. V. Jadhav.
	Dr. Mahesh Gunjal	Mr. Dnyeshwar Thorat.
	Miss. S.S. Punde.	Mr. Mahesh Hazare.
	Miss. K.S. Shinde.	Mr. Mininath gore.
	Dr. S.S. Borhade. (Crit- V)	
	Mr. T. S. Jadhav.	
	Dr. S. P. Goskulwad.	
	Miss. Rohini Gunjal.	
	Mr. Nanasaheb Gunjal .	Dr. Jorwar Rajendra (Crit- VI)
	Mr. Dnyeshwar Thorat.	Mr. V.R. Pande.
	Mr. J. D. Dere.	Mr. D.V. Pokharkar.
	Mr. S. P. Kadlag.	Mr. C.L.Shinde.
	Dr. V. B. Bairagi. (Crit- VII)	Miss. Sunita Satpute.
	Mr. S. B .Surve.	Mr. S. R . Dapse .
	Mr. P. M. Gaikwad.	Miss. Monika Ambre.
	Mr. M. M. Jorwekar.	
	Mr. Minesh Satpute.	
	Miss. Varsha Savant	
3	National Education Policy-2020	
	Duties	
	i. Coordination and implementation	
	Members	
	Dr. D.D. Patil.	Miss. Rohini Jadhav.
	Dr. B.D.Wagh.	Mr. Mahendra Thakare.
	Dr.Vilas Kolhe. (ABC)	Mr. A.L. Pokale.

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Principal

	Dr. Suhas Avhad.	Mr. Navanath Nagare.
	Mr. Rahul Kadam.	Dr. S.S. Borhade.
	Dr. Minesh Satpute.	Dr. M.M. Sakalkale.
	Miss. Komal Mhaske.	Mr. V.R.Pande.
	Mr. T.S. Jadhv.	Dr. L.D.Ghywat.
	Dr. V. B. Bairagi.	Dr. P.B.Khire.
	Mr. Ganesh Thorat.	Liberian.
4	Internal Complaints Committee (Prevention of Sexual Harassment at work place)	
Duties		
i. Display the information about awareness against sexual harassment in the college. ii. Take necessary measures to prevent sexual harassment in the college and deal with the complaints if any.		iii. Undertake programmes for personality development of the girls.
Members		
	Dr. P. P. Sabale .	Miss. Vaishali Shinde.
	Miss. A. N. Tamboli.	Police Station Representative.
	Miss. Mohini Kashid.	Adv, Jyoti Malpani.
5	Teacher Guardian Committee (Mentor- Mentee Scheme) & Remedial Teaching	
Duties		
1. Allot the mentors to each mentee 2. Solve the problems of the mentee collectively 3. Plan and identify slow and advance learner through the aptitude test for the effective execution of remedial teaching to slow learners		vii. Take review and monitor the activity and outcomes.
Members		
	Dr. S.C. Dandwate.	Mr. Rahul Kadam.
	Mr. Sandip Kudnar	Miss. Nilofar Tamboli.
	Miss. Rohini Gunjal.	Mr. J. D. Dere.
	Mr.P.B.Mande.	All Head of Department
6	RTI Committee	
Duties		
1. Appealing Authority RTI Officer 2. Assistant Public Information Officer		
Members		
	Prin. Dr. D. D. Patil.	Mr. G. N. Pansare.

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Principal

	Prof. Dr. S. D. Avhad.	
7	HRD and Staff Academy	
	Duties	
	Planning and organization of programmes .Organize the lectures /debate for the discussion development of the faculty on the recent topics and trends	
	Members	
	Dr. V. S. Kolhe.	Mr. M. R. Satpute .
	Mr. L. D. Dalvi.	
8	Student welfare Officer {SWO}	
	Duties	
	Arrange programmes for student development under the guidelines of SPPU.	
	Members	
	Mr. J.D.Dere (SWO).	Dr. Ganesh Walunj.
a	Earn and Learn Scheme	
	Duties	
	Enrolment of student planning and execution of schemes keeping records	
	Members	
	Mr. P. M. Gaikwad.	Mr. Mahesh Hazare,
	Mr. C. L. Shinde .	
b	Student Personality /Soft skills Development	
	Duties	
	Arrange programmes for student development under the guidelines of SPPU.	
	Members	
	Mr. G. A. Thorat.	Dr. S. Y. Brahamne.
	Mr. M. R. Satpute.	Miss. Komal Mhaske
c	Nirbhay Kanya Abhiyan (Scheme)	
	Duties	
	Arrange programmes for student development under the guidelines of SPPU.	
	Members	
	Miss. R. B. Jadhav.	Miss. Akanksha Nikale.

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Principal

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	Miss. Swati Dhole.	
d	Bahishal Shikshan Mandal	
Duties		
Arrange programmes for student development under the guidelines of SPPU.		
Members		
	Dr. Swati Thube .	Dr. Anupama Kandalgaonkar.
9	Committee for U. G. C., RUSA, DST etc. proposals	
Duties		
i. Prepare and submit the proposals to various funding agencies and utilize the amount judiciously on the said heads. ii. Submit the utilizations within time to the funding agencies.		iii. Order and purchase the necessary equipment's
Members		
	Dr. S. S. Borhade.	Mr. G.J.Thorat.
	Dr. V. S. Kolhe.	Mr. Sachin Kolhe.
	Dr. S.P. Goskulwad .	
10	Skill Based, Add-on Certificate Short term Courses Entrepreneur Development /MOOC/ /SWAYAM.	
Duties		
a) Avail add- on courses in viable cost. b) Appoint a Course-Coordinator c) Enhance curriculum by integrating skills. d) Provide the information/details of the courses to parent institute and government e) Make self-reliant students by providing skills (of their interest). f) Start up and Innovation Cell g) Support the government policy of self-employability. H)Coordination of all Skill base courses i) Imbibe skills for employability and self-employability. K) Registration ,implementation and coordination of MOOC and SWAYAM		
Members		
	Dr. V.B. Bairagi.	Mr. J. D. Dere
	Mr. S. B. Khamkar.	Mr. A.L. Pokale.
	Mr. D.S.Thorat.	All Head of Department.
	Miss. Shubhangi Jagre.	

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11	Grievance Redressal and Discipline Committee	
Duties		
i. Solve the grievances of students, teaching and administrative staff reported to the committee. Promote friendly and amicable relationship among students, faculty and stakeholders of the institution		ii. Maintain the discipline in the campus iii. Prepare the time-table of the supervision and monitor it rigorously iv. Solve the issues related to indiscipline, if any
Members		
	Mr. D. C. Pawar.	Miss. L.M. Mahale.
	Mr. T. S. Jadhav.	Mr. G. A. Thorat.
	Dr. P. B. Khaire.	Mr. N.V. Nagare.
	Mr. M.V. Thakre.	NSS & NCC Officer
	Mr. A. L. Pokale.	
12	Gymkhana And Yoga Committee	
Duties		
i. Plan and organize various sports activities for the physical and mental development of the students		ii. Organize the lectures and guidance of the experts
iii. Provide training and coaching for various games		
Members		
	Dr. P. B. Khaire .	Mr. A. L. Pokale.
	Dr. K. R. Dhakane.	Mr. S. P. Kadlag.
	Dr. S. T. Rahane.	
13	Art Circle	
Duties		
i. Organize various cultural activities for the students		Promote the students to participate in cultural competitions
ii. Present the cultural activities programme on Annual Day		
Members		
	Mr. T. S. Jadhav.	Miss. Komal Mhaske.
	Dr. P. P. Sabale.	Miss. Vaishali Shinde.
	Dr. L.D. Ghyawat .	Miss. Mohini Kashid.
	Miss. S. A. Thitame.	Miss. Pallavi Gadakh.
	Mr. N.T. Gunjal.	Miss. Arundhati Deshmukh.
	Mr. S. B. Khamkar.	

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14	Commerce Association	
Duties		
i. Organize lectures of experts and orientation programmes.		iii. Organize Trade Fair
ii. Imbibe entrepreneurship skills among students.		iv. Organize industrial visits
Members		
	Mr. Ganesh Thorat.	And all Faculty members
	Mr. Mahesh Hazare.	
15	History circle	
Duties		
Members		
	Dr. T.B. Rajdev.	Mr. S.K. Dorge.
	Miss. S.A.Thitme	Mr. S.R Dapse.
16	Geography circle	
Duties		
Members		
	Mr. Dr.Dilip Vishram Pokharkar.	Mr. Rahul Khandu Kadam
	Mr. Prabhakar Madhukar Gaikwad.	Mr. Sagar Rajendra Gosavi.
17	Literary circle	
Duties		
Members		
	Dr. Bhamhne.	Dr. Bhamhne
	Miss. Mohini Kashid.	Mr. Mangesh Sir.
	Mr. Satpute.	All Members of Hindi, English, Marathi, Sanskrit
	Miss. Shinde.	
18	Gandhi Adyasan	
Duties		
Members		
	Dr.Miss. Hemlata Arvind Rathod.	Mr. Navnath Vithoba Nagare
	Mr. Nanasaheb Dattu Dighe.	
19	Science Association and (Green Club)	
Duties		
i. Imbibe environmental awareness and eco-friendly approach among the students		v. Nurture and incubate the ideas among the minds of the students
ii. Organize tree plantation, lectures and		Implement and practice the ideas collected at 'Idea



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orientation programmes iii. Get environmental audit done iv. Imbibe scientific approach among the students	Bank'	
Members		
Mr. V. R. Pande,	Miss. Anuja Abhale.	
Dr. B.D. Wagh.	Miss. Sonam Sahane .	
Mrs. L. M. Mahale.	Miss. Shaileja Borse	
Mr. R. K. Manjul.		
20	Alumnae Association	
Duties		
i. Participate in the development of the institute through financial and non-financial means. ii. Organize the meeting of Alumnae Association regularly to share and discuss the issues related to the progress of the institute.	iii. Share the ideas and expectations with the administration,	
Members		
Dr. B. D. Wagh.	Mr. Ganesh Walunj .	
Dr. V.B. Bairagi.	Mr. Mahendra Thakare.	
Mr. L. D. Dalvi.	Mr. Sandip Kudnar.	
21	Health and Hygiene Awareness Committee	
Duties		
i. Organize the physical check-up of the students at the beginning of the year ii. Arrange the lecture series of experts on the health awareness and other issues	iii. Organize haemoglobin and HB check-up camp for the students	
Members		
Dr. P. B. Khaire.	Mr. R. K. Kadam.	
Mr. G. A. Thorat.	Mr. S. P. Kadlag	
Mr. N. D. Dighe.		
22	Magazine Committee, Literary Circle and Wall Paper	
Duties		
i. Nurture the literary talent among the students ii. Promote the students for writing articles, poems and extracts in institutional magazine 'Antarang'	iii. Publish wallpapers and display them on notice board	
Members		
Mr. C. L. Shinde.	Miss. L.M. Mahale .	
Mrs. S. M. Tambe .	Miss. Rupali Kadam.	

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Principal

	Mr. M. R. Satpute.	Miss. Komal Mhaske.
23	Essay, Elocution and debating	
	Duties	
	i. Arrange programmes for student development under the guidelines.	
	Members	
	Dr. S. b. Vaditke.	Miss. N. A Tamboli.
	Mr. N. V. Nagare .	Miss. Vaishli Shinde.
24	Science Association and (Green Club)	
	Duties	
	ii. Imbibe environmental awareness and eco-friendly approach among the students	v. Imbibe scientific approach among the students
	iii. Organize tree plantation, lectures and orientation programmes	vi. Nurture and incubate the ideas among the minds of the students
	iv. Get environmental audit done	Implement and practice the ideas collected at 'Idea Bank'
	Members	
	Mr. V. R. Pande.	Mr. R. K. Manjul.
	Dr. B.D. Wagh.	Miss. Anuja Abhale.
	Miss. L. M. Mahale.	Miss. Sonam Sahane .
25	Examinations Committee	
	Duties	
	i. Conduct the examinations as per university guidelines	iv. Collect the result in format from all departments and submit to parent institute and university.
	ii. Declare the result of the first year classes in 45 days from the date of examinations	iv. Solve the grievances related to examination, rechecking and revaluation
	iii. Conduct the internal examinations as per institute planning	Monitor and execute the rechecking and revaluation process judiciously.
	Members	
	Dr. M. M. Sakalkale.	Dr. G.R. Walunj
	Mr. D. C. Pawar.	Mr. A.L. Pokale .
	Miss. L. M. Mahale.	Mr. P. B. Mande.
	Mr. G.A. Thorat.	Miss. R.S. Gunjal.
	Mr. Rahul Kadam.	Miss. V. Shinde
26	Library Committee	
	Duties	
	i. Plan for the development of the library	Imbibe the reading culture among the stakeholders
	ii. Utilize the funds effectively on the learning resources	

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Mr. P. B. Mande

Members	
Dr. S.D. Avhad.	Miss. Mohini Kashid.
Dr. V. B. Bairagi.	Dr. L.D. Ghaywat.
Dr. P.B. Khaire.	Miss. Monika Ambre
Dr. V.S. Kolhe.	
27	Admission
Duties	
i) Planning and execution of students admission	
ii) Prospectus preparation and update.	
Members	
Dr. V.S. Kolhe.	Mr. J. D. Dere.
Dr. B. D. Wagh .	Mr. G. A.Thorat.
Dr. V. B. Bairagi.	Mr. Rahul Kadam.
Dr. S.S. Borhade.	Dr. P.V.Navle.
Mr. C. L. Shinde.	Miss. Varsha Savant.
Mr. M.V.Thakare.	
28	Academic Calendar, Time Table Committee,
Duties	
i. Prepare the yearly plan of the institute and all its related activities	iii. Allotment and execution of lecture halls
ii. Design the general and ICT time- table	
Members	
Mr. M. V. Jadhav.	Mr. J. D. Dere.
Dr. T. B. Rajdeo.	Mr. M. V. Thakare.
Mr. T. S. Jadhav.	Mr. Sachin Dorge.
Mr. S.B. Surve.	Miss. Priyanka Hase
29	N. S. S. Committee
Duties	
i. Inculcate social awareness among students and to cater service to society.	xi. Develop competence required for group-living and sharing of responsibilities.
ii. Provide help to needy people and enhance their standard of living.	xii. Gain skills in mobilizing community participation.
iii. Inculcate moral and social responsibilities among volunteers.	xiii. Acquire leadership quality and democratic attitude.
iv. Help in disaster management.	xiv. Develop capacity to cope up with the situations under emergencies and natural disasters.
v. Relate with the community through outreach programmes.	xv. Involve in National events.
vi. Understand their role in community.	xvi. Select and prepare the list of the volunteers
vii. Identify the needs and solve the problems of	xvii. Conduct regular activities as per the guidelines of university
	xviii. Organize Special Winter Camp Prepare the

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the community. ix. Develop a sense of social and civic responsibility. x. Utilize knowledge in finding solutions to individual and community problems.	utilizations of accounts Avail the benefit of Ordinance No.163 to the eligible volunteers
Members	
Dr. L.D .Ghaywat.	Miss. I..M. Mahale.
Dr. Prof. B.D. Wagh.	Miss. S. A. Thitame.
Mr. N. D. Dighe.	Miss. Swati Thube.
Mr. S. B. Surve.	Mr. Gorkshnath Hase.
Miss. Vaishali Shinde.	
Mr. Sagar Rajendra Gosavi.	
30	Career Guidance and Counselling Centre(Career Katta)
Duties	
i. Motivate the students for studying and apply for various competitive examinations ii. Organize and schedule the classes for the admitted students	i. Sign MoU with other organizations iv. Publish various advertisements about the recruitments on the notice board
Members	
Mr. Navnath, Nagare.	Mr. S.R Dapse .
Mr. S. B. Khamkar.	Miss. G. Navale .
Mr. G. A. Thorat.	Miss. Prajakta Dhongadc.
31	Remedial Teaching
Duties	
i. Identification of advanced and slow learner through the diagnostic test after admission of first year. ii. Coordination of all IOD in this regard iii. Analysis- Development of students Under the soft skill i. Imbibe various soft skills among the students	Produce learned and skilled graduates ii. Upgradation of students to develop and utilize soft skills iii. Organize 10 days Soft Skills Development Programme and prepare report Submit the utilization of accounts
Members	
Mr. S.B.Surve.	Mr. Vikas Gunjal.
Miss. N. A. Tamboli.	Mr. Navnath Nagare
32	Publicity Committee
Duties	
i. Publish the news, updates and programmes of the institute regularly through	ii. Collect all clippings related to the institute



media		
Members		
	Mr. G. R. Walunj.	Miss. Reshma Sable.
	Mr. M. R. Satpute.	Mr. Amol Taple.
33	Purchase Committee	
Duties		
	i. Recommend purchase of items. ii. Invite quotations for the same. iii. Purchase the things as per the prescribed rules, considering the requirement of institute considering the existing budget of the college. iv. Update the Stock register and Dead Stock register every year	v. Write off the stationery, equipment's, computers, tools, various goods etc. every year vi. Provide daily goods to the students vii. Maintain the stock register Departmental stock checking & Maintenance
Members		
	Dr. D. D. Patil.	Dr. L.D.Ghyawat.
	Dr. V.S.Kolhe.	Dr. S. Borhade.
	Dr. B. D. Wagh.	Mr. A. G. Deshmukh
	Mr. G. N. Pansare	
34	Ladies Hostel / Mess and Canteen Committee	
Duties		
	i. Plan for the hostel admissions ii. Look after the administration of the hostel	iii. Check and supervise the food quality of the mess daily iv. Look after the safety and security of the students
Members		
	Dr. P.V. Kadam.	Dr. S.C. Dandwate.
	Dr. B.D. Wagh.	Dr. S.T. Rahane.
	Dr. P. B. Khaire	Rector.
35	Invention Innovation Incubation (Research Committee)	
Duties		
	i. Motivate the faculty to apply for research projects to various funding agencies publication, career advancement. ii. Prepare proposals for the various schemes and submit the utilizations	
Members		
	Dr. S. D. Avhad.	Dr. S. C. Dandwate.
	Dr. S.B. Borhade.	Dr. S. T. Rahane.
	Dr. V.B .Bairagi.	Mr. G. A. Thorat.

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	Dr. P.V. Kadam.	
36	Environmental Awareness Course	
Duties		
i. Imbibe environmental awareness among the students	ii. Conduct the examination as per university guidelines	iii. Allot and supervise the projects iv. Fill the grades online v. Conduct theory classes
Members		
Mr. V. R. Pande. (Coordinator)	Miss. Supriya Dengale.	Mr. Rahul Kadam.
Mr. S.D.Bhor.	Mr. Mahesh Hajare.	
Mr. Nanasahab Gunjal.	Miss. Nirmala Wakchure.	
37	Educational Tour Committee	
Duties		
Organize the tour and excursions at necessary places	ii. Promoting, guiding and execution of tours and excursion.	iii. Permission and Sanctioning Process
Members		
Mr. P. M. Gaikwad.	Miss. Nilofar Tamboli.	
Mr. P. B. Mande.	Mr. Mahesh.B.Gunjal.	
38	Website , Updating and Maintenance	
Duties		
i. Collect the data from various departments, committees and scrutinize it before uploading	ii. Display necessary information on the website as per the norms of government	
Members		
Mr. M. V. Thakare.	Mr. P. B. Mande.	
Mr. L. D. Dalvi.	Mr. R.C. Kadlag.	
Miss. N.N. Pansare.		
39	Feed Back Committee	
Duties		
i. Fill the online feedback forms from the stakeholders	ii. Analyse the collected data	
iii. Prepare a qualitative and quantitative report	iv. Submission of report to IQAC	
Members		
Mr. L. D. Dalvi. (Coordinator)		
Miss. L.M. Mahale.		

IQAC



Principal

	All HoD .	
40	Y. C. M. O. U. Nashik - Study Center	
Duties		
i.	Manage the classes and examinations of the students	
ii.	Facilitate the students with infrastructure, books and necessary amenities	
Members		
	Mr. V. R. Parde.	Mr. Suresh Shinde.
	Mr. Amol Table.	
41	ICT, Workshop, Seminar Conferences Coordination Committee	
Duties		
i.	Coordination with all departments	
ii.	Planig for orgonision of workshop, seminar conferences and their coordination.	
Members		
	Mr. R.K. Manjul.	Miss. Smita Antre .
	Miss. Pallavi Waghmare.	Mr. Santosh Bharaskar.
	Miss. Sunita Punde.	Miss. Pratibha dhongde.
	Miss. Poonam Kanhore.	Miss. Poonam Kotkar.
	Miss. Sweta Ekanath Jambukar	


IQAC Coordinator
S.M.B.S.T. College, Sangamner



Dr. D.D.Patil

Principal
 Sahakar Maharshi Bhausahab Santuji Thorat
 College of Art's, Science & Commerce
 Sangamner - 422 605